UNIVERSITY OF HEALTH AND ALLIED SCIENCES, HO

HANDBOOK
2016/2017

UHASHANDBOOK

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WELCOME TO

UHAS

UNIVERSITY OF HEALTH AND ALLIED SCIENCES

PRINCIPAL OFFICERS

CHANCELLOR
VANCANT

CHAIRMAN, UNIVERSITY COUNCIL
Professor Kofi Anyidoho
MA (Bloomington), PhD (Austin)

VICE-CHANCELLOR
Professor John Owusu Gyapong
BSc., MBChB (KNUST)
MSc., PhD (London), FGCP, FGA

OTHER KEY OFFICERS

PRO VICE-CHANCELLOR
PROFESSOR T. C. FLEISCHER
BPharm (Hons), MPharm,
PhD (Strath), FGCPharm,
FPCPharm, FPSGH.

REGISTRAR
Dr. Cynthia Sena Kpeglo
MPhil (UCC), PhD,
(Tahallassee, Fl., USA)

WELCOME MESSAGE

Your time as a university student is certainly one of the most exciting and challenging periods in your life, so choosing the right university is a very important decision. The University of Health and Allied Sciences (UHAS) is one of the youngest and newest public universities in Ghana.

It was established by an Act of Parliament (Act 828) which received Presidential assent in December 2011. The University of Health and Allied Sciences is distinctively devoted to teaching, research and service in the Health Sciences, though every care will be taken to give our students a broad and well-rounded general education.

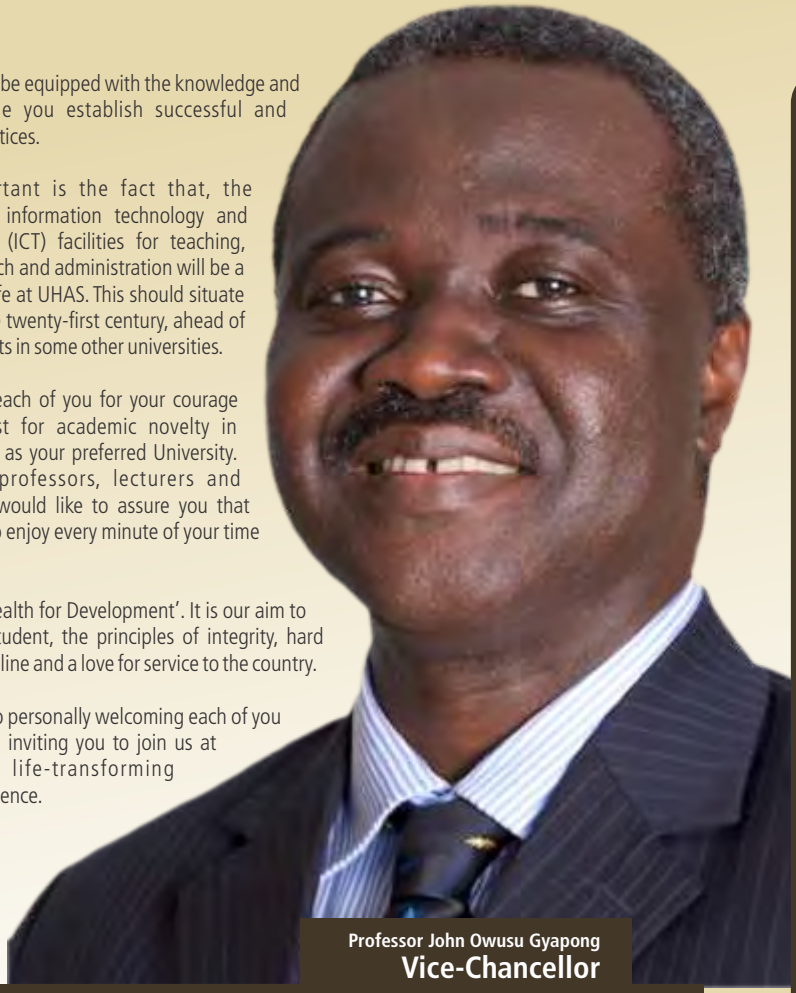
Another distinctive feature of the University of Health and Allied Sciences (UHAS) is that community health service and problem solving techniques form a core part of the curriculum. Each student will be required to spend six to eight weeks out of every long vacation in a district hospital or health post grappling with the health problems of our rural folk. You will note that all our programmes translate into professional jobs in the Health Sector. This means that each of you should readily find placement in our Health Services. However, those of you who wish to set up your own private practices would be equipped with the knowledge and skills to enable you establish successful and prosperous practices.

Equally important is the fact that, the deployment of information technology and communication (ICT) facilities for teaching, learning, research and administration will be a key feature of life at UHAS. This should situate you firmly in the twenty-first century, ahead of your counterparts in some other universities.

I congratulate each of you for your courage and your quest for academic novelty in choosing UHAS as your preferred University. My team of professors, lecturers and administrators would like to assure you that you are going to enjoy every minute of your time at UHAS.

Our motto is 'Health for Development'. It is our aim to instil in each student, the principles of integrity, hard work, self-discipline and a love for service to the country.

I look forward to personally welcoming each of you individually and inviting you to join us at UHAS in this life-transforming academic experience.



Professor John Owusu Gyapong
Vice-Chancellor

MEMBERSHIP OF THE UNIVERSITY COUNCIL

- Professor Kofi Anyidoho, Chairperson
- Professor John Owusu Gyapong, Vice Chancellor
- Professor Ernest Aryeetey, University of Ghana
- Mrs. Justice Agnes Dordzie, Justice of the Court of Appeal, Accra
- Togbe Tepre Hodo IV, Paramount Chief of the Anfoega Traditional Area
- Dr. Sodzi-Tetteh, Executive Director and Head of the Africa Region of Institute for Healthcare
- Dr. Yaw Adu Gyamfi, Chief Executive Officer, Danadams Pharmaceutical Industry Ltd, Accra
- Mr. Dzidzeme K. Sedanu-Kwawu, Representative of CHASS
- Emmanuel Obeng Adjei, Chief ICT Officer, UHAS (Convocation Non-Professorial)
- Mr. Kwabena Sakyi, Representative of FUSSAG
- Mr. Divine Tettevi, Representative of TEWU
- Dr. Francis Zoto, Representative of UTAG
- Mr. Daniel Y. Sarfo, Representative of SRC

IN ATTENDANCE

- Professor T. C. Fleischer, Pro Vice-Chancellor
- Dr. Cynthia Sena Kpeglo, Registrar and Secretary of the Council
- Ms. Charity Akosua Dzormeku, Director of Finance

SENIOR MANAGEMENT TEAM

Vice-Chancellor
PROFESSOR JOHN OWUSU GYAPONG
BSc., MBChB (KNUST)
MSc., PhD (London), FGCP, FGA

Pro-Vice Chancellor
PROFESSOR T. C. FLEISCHER
Bpharm (Hons), Mpharm,PhD (Strath),
FGCPharm, FPCPharm, FPSGH.

Registrar
DR. CYNTHIA SENA KPEGLO
MPhil (UCC), PhD
(TALLAHASSEE,FL.,USA)

University Librarian
MR. YAW CHRISTIAN KOFI
BA (UG), GDip (UG), GDip(UCC),
MPhil (UG), FGLA

Director of Finance
MS. CHARITY A. DZORMEKU
BSc (Ghana), MBA (Ghana),FCCA(UK)

Chief Information Communication Technology
MR. EMMANUEL OBENG ADJEI,
BSc (Kumasi), MBA (GIMPA)

Director of Internal Audit
MR. THOMAS KWEGYIR-ABAIDO
BCom (UCC), MBA (UPS), CIA

Director of Works and Physical Development
DR. WILLIAM VIDOGAH
BSc (Ghana), PHD Cont. Mgt. (UK)

DEANS

School of Medicine
PROF. HARRY TAGBOR
BSc. (Ghana), MBChB (Ghana), Cert,
Dip (Ghana), DPH (London)

School of Public Health
DR. MARGARET KWEKU (AG DEAN)
MD, MPH, MPhil, PhD, Fellow GCPS

School of Nursing and Midwifery
PROF. PRUDENCE PORTIA MWINI-NYALEDZIGBOR (AG DEAN)
SRN (Ghana), BA (UG), Mphil (UG),
PhD(Tshwane)

School of Basic and Biomedical Sciences
PROF. PETER ATADJA
B. Pharm, M.Sc., Ph.D., MPSGh

School of Allied Health Sciences
DR. GAMELI K. NORGBE (AG DEAN)
MD (LVOV), PhD (Kieve), DRHDC (Liverpool)FGCS, MPH (UNISA)

ESTABLISHMENT OF THE UNIVERSITY

The University of Health and Allied Sciences was established by an Act of Parliament (Act 828, December 2011) as a public university in Ghana.

The main campus including the central administration is in Ho. A second campus is located in Hohoe.

The University of Health and Allied Sciences (UHAS) is a publicly-funded institution with the following aims, vision and mission:

AIMS OF THE UNIVERSITY

- to provide higher education in the Health Sciences through teaching and research for persons suitably qualified and capable of benefitting from such education;
- to disseminate knowledge and the results of research and their applications to the needs and aspirations of the people of Ghana;
- to provide clinical and other services that contribute positively to improving the health status and overall quality of life, and to foster partnerships with people and agencies outside the country.

VISION

To sustain a pre-eminent research and practically-oriented health educational institution dedicated to community service.

MISSION

To provide quality educational opportunities to students and health care professionals, to advance knowledge through scholarship and research, and to provide patient care and services that improve health and quality of life. In setting up this institution, it is the intent to provide training to different health professionals for the provision of health care to the citizenry.

STRATEGIC GOALS

UHAS will fulfil its mission by achieving the following strategic goals:

- institute curricula and pedagogy that are practical and relevant to our national health needs and aspirations;
- provide solutions to community and environmental health problems through research and outreach programmes;
- foster professional and personal competence, growth and success of staff and students;

• promote national and international partnerships with health institutions in the public as well as the private sector, which will improve community health.

CORE VALUES AND INSTITUTIONAL PHILOSOPHY

The core values and institutional philosophy of the University of Health and Allied Sciences are as follows:

• to work with integrity and to maintain an empowering environment based on mutual trust, respect, and partnership among academic and non-academic staff, students and external units;

• to apply innovative educational approaches and technologies (including distance learning) which will enhance access to programmes with a focus upon training high calibre health professionals at all levels of education;

• wherever feasible, to use modern information and communication technology as well as other educational tools in order to drive the University's programmes;

• to strive for relevance in our research and clinical services in order to address the health needs of Ghana and the wider region, promoting future programmes in light of emerging challenges and trends in both the health and educational sectors;

• to be practically-oriented by emphasising community work as a compulsory component of all programmes offered in the University;

• to adopt the trimester system in which the third semester may be devoted to field work and practical attachments to relevant establishments and organizations;

• to develop curricula that entail an effective balance between academic knowledge and competencies required in the world of work;

• to collaborate with the Ministries of Health and Education, and with other Ministries, departments, agencies, professional bodies, the private sector and international institutions, in the attainment of the mission of the University.

Programmes for the current Academic Year

School of Medicine
- Bachelor of Physician Assistantship (Clinical)
- Bachelor of Medicine and Surgery (MBChB)

School of Nursing and Midwifery
- Bachelor of Nursing
- Bachelor of Midwifery
- Bachelor of Public Health Nursing

School of Allied Health Sciences
- Bachelor of Medical Laboratory Science (BMLS)
- Bachelor of Dietetics (BDT)
- Bachelor of Speech and Language Therapy (BSLT)
- Bachelor of Physiotherapy (BPT)

School of Public Health

Bachelor of Public Health (BPH) with the following options:
- Disease Control
- Environmental Health
- Information Sciences
- Nutrition
- Mental Health
- Public Health Nursing

School of Basic and Biomedical Sciences
- Medical Biochemistry and Molecular Biology (MBMB)

ADMISSION REQUIREMENTS

LOCAL APPLICANTS

Applicants must have obtained credits (at least Grade C6 in WASSSCE) in the following core subjects:

- English
- Core Mathematics
- Integrated Science
- Social Studies

In addition, applicants must have obtained three (3) credits (A1 – C6 in WASSSCE) in the following Elective Subjects:

- Chemistry,
- Biology or Elective Mathematics
- Physics and

INTERNATIONAL APPLICANTS AND GHANAIANS WITH EXTERNAL EDUCATIONAL CREDENTIALS

Acceptable for Admission Includes the following:

- Senior Secondary School Certificates (WASSSCE)
- International Baccalaureate (IB)
- GCE (Cambridge) – 'O' and 'A' Levels
- IGCSE (Cambridge) – 'O' and 'A' levels
- American High School Grade – Grade 12 &13 examinations
- Other external qualifications which have equivalences to the
- WASSSCE and the GCE (A Levels)

Entry requirements for applicants with any of these credentials shall be NAB equivalences of the WASSCE grades in the subjects listed under WASSCE Applicants.

TOP-UP PROGRAMME

The University is running Top-Up programmes for experienced Nurses and other health workers during the academic year. Candidates for the Top-Up programme are admitted to Level 300 of the following programmes:

- Public Health;
- Nursing and Midwifery.

GENERAL INFORMATION FOR ALL APPLICANTS

All applicants will be considered on the basis of result equivalents approved by the National Council for Tertiary Education (NCTE),as per the schedule below:

WASSSCE	NEW INTERPRETATION
A1	1-Excellent
B2	2-Very Good
B3	3-Good
C4	4-Credit
C5	5-Credit
C6	6-Credit
D7	7-Pass
E8	8-Pass
F9	9-Fail

ENTRY REQUIREMENTS:

To enter the programme, candidates must have:

- obtained a diploma from a Ministry of Health training institution or institutions whose diplomas are recognised by the University;
- obtained a Final Grade Point Average (FGPA) of 2.50 or better in the diploma programme;
- passed an entrance examination to be conducted by the University;
- been adjudged to have performed creditably at a selection interview;
- worked for at least three continuous years as a nurse after the diploma programme.

ALL ENQUIRIES ABOUT ADMISSIONS SHOULD BE ADDRESSED TO:

The Registrar, Office of the Registrar
UHAS P.M.B. 31 Ho, Ghana
Email: registrar@uhas.edu.gh

ACADEMIC PROGRAMMES

Outline of Programmes for 2016/2017 Academic Year

PROGRAMME

SCHOOL OF BASIC AND BIOMEDICAL SCIENCES

DEAN
PROF. PETER ATADJA
B.Pharm (Ghana), M.Sc. (Israel)
Ph.D (Canada)

The School of Basic and Biomedical Sciences (SBBS) runs the foundation courses in basic sciences as well as University Required Courses for all students in preparation for clinical training in the programmes of the University. The programmes are Nursing, Midwifery, Medical Laboratory Sciences, Dietetics, Speech and Language Therapy, Physiotherapy, Medicine, Physician Assistantship, and various options in Public Health.

The School has the following Departments:

The Department of Biomedical Sciences (Molecular Biology, Biochemistry, Anatomy, Physiology, Microbiology).
Department of Basic Sciences (Chemistry, Biology, Physics, Biostatistics, Quantitative Literacy).
Department of General and Liberal Studies (Academic and Communicative Skills, Introduction to Ghanaian and African Studies, Medical Sociology/ Health Care Systems in Ghana)

The School seeks to develop and present educational programmes in a student centered learning environment using a problem-solving, integrated curriculum with a strong community-based experience and service. It strives to equip and empower its students and faculty members to contribute to the development of their immediate society and the nation at large.

The School of Basic and Biomedical Sciences has a special mission to promote interdisciplinary research and education in different areas that will apply research findings to the benefit of society. Many research projects are currently running in the School involving different faculty members from various Schools.

Medical Biochemistry and Molecular Biology (MBMB)

The Medical Biochemistry and Molecular Biology programme, integrates many health-related disciplines concerned with the biological and medical understanding of disease and health.

The philosophy of this programme is to prepare students to be at the cutting edge of biomedical expertise, research and discovery, and the application of these discoveries and expertise improvement of health. This program is aimed at producing world-class medical biochemist and molecular biologist, well-grounded in knowledge and throughput molecular biology skills, useful for research into diseases confronting Ghana, Africa and the world at large.

The programme is housed in the newly constructed ultra-modern facilities at the permanent campus of the University of Health and Allied Sciences

UNIVERSITY REQUIRED COURSES AND SCHOOL COURSES

YEAR 1 SEMESTER 1

S/N	COURSE CODE	COURSE TITLE	CREDITS
1	UHAS 104	Community Entry And Organisation	3
2	UHAS 106	Medical Terminology	3
3	UHAS 107	Academic And Communicative Skills I	2
4	UHAS 110	Quantitative Literacy	2
5	UHAS 114	Introduction to Ghanain And African Studies	3
6	SBBS 109	General Physics	2
7	SBBS 101	General Chemistry - Theory	2
8	SBBS 103	General Chemistry - Practical	1
7	SBBS 105	Biology - Theory	2
8	SBBS 107	Biology - Practical	1

YEAR 2 SEMESTER 2

S/N	COURSE CODE	COURSE TITLE	CREDITS
1	UHAS 112	Research Method I	2
2	UHAS 116	Academic And Communicative Skills II	3

YEAR 2 SEMESTER 1

S/N	COURSE CODE	COURSE TITLE	CREDITS
1	SAHS 203	HEALTH LAW AND ETHICS	2
2	UHAS 201	HEALTHCARE SYSTEMS IN GHANA	2
3	UHAS 203	MEDICAL SOCIOLOGY	2
4	SBBS 201	BIOSTATISTICS	2
5	SBBS 203	GENERAL ANATOMY – THEORY	3
6	SBBS 205	GENERAL PHYSIOLOGY – THEORY	3
7	SBBS 207	GENERAL ANATOMY - PRACTICAL	1
8	SBBS 209	GENERAL PHYSIOLOGY - PRACTICAL	1

YEAR 2 SEMESTER 2

S/N	COURSE CODE	COURSE TITLE	CREDITS
1	SBBS 202	GENERAL MICROBIOLOGY - THEORY	3
2	SBBS 204	GENERAL MICROBIOLOGY - PRACTICAL	1
3	SBBS 206	GENERAL BIOCHEMISTRY – THEORY	3
4	SBBS 208	GENERAL BIOCHEMISTRY - PRACTICAL	1
5	SBBS 212	RESEACH METHODS II	2

FOUR-YEAR COURSE OUTLINE FOR BSC IN MEDICAL BIOCHEMISTRY AND MOLECULAR BIOLOGY

Total number of core courses and subject-specific courses (electives)

COURSES	NUMBER
University Required Courses (UHAS)	6
School-wide Courses (SBBS)	11
Program/Subject specific Courses (MBMB)	48

Outline of Programme For Year One Semester One

COURSE CODE	COURSE TITLE	CREDITS
UHAS 107	Academic and Communication skills I	2
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	3
SBBS 101	General Chemistry	2
SBBS 103	General Chemistry Practical	1
MBMB 101	Introduction to Biochemistry and Molecular Biology	3
SBBS 105	General Biology	2
SBBS 107	General Biology Practical	1
SBBS 109	General Physics	2
	Total	18

Semester Two

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic and Communication skills II	3
UHAS 104	Community Entry and Organization	3
UHAS 106	Medical Terminology	3
UHAS 112	Research Methods I	2
UHAS 114	Introduction to Ghanaian & African Studies	3
MBMB 102	Organic Chemistry	3
MBMB 104	Introduction to Cell Biology	3
	Total	**20**

Vacation Term Year One

COURSE CODE	COURSE TITLE	CREDITS
MBMB 200	Vocational Training I (6 weeks)	3

Outline of Programme For Year Two
Semester One

COURSE CODE	COURSE TITLE	CREDITS
MBMB 201	Physical Chemistry	3
MBMB 203	Metabolism I	3
MBMB 205	Metabolism I Practical	1
MBMB 207	Principles of Genetics	2
MBMB 211	Microbiology I	2
MBMB 213	Microbiology I Practical	1
SBBS 201	Biostatistics	2
SBBS 203	General Anatomy	3
SBBS 205	General Physiology	3
	Total	21

Semester Two

COURSE CODE	COURSE TITLE	CREDITS
MBMB 202	Developmental Biology	3
MBMB 204	Immunology I	3
MBMB 206	Immunology I Practical	1
MBMB 208	Metabolism II	3
MBMB 212	Metabolism II Practical	1
MBMB 214	Human Genetics	3
MBMB 216	Microbiology II	2
MBMB 218	Microbiology II Practical	1
MBMB 222	BioSafety and Bioethics	2
SBBS 212	Research Methods II	2
	Total	**21**

Vacation Term Year Two

COURSE CODE	COURSE TITLE	CREDITS
MBMB 300	Vocational Training II (6 weeks)	3

Outline of Programme For Year Three
Semester One

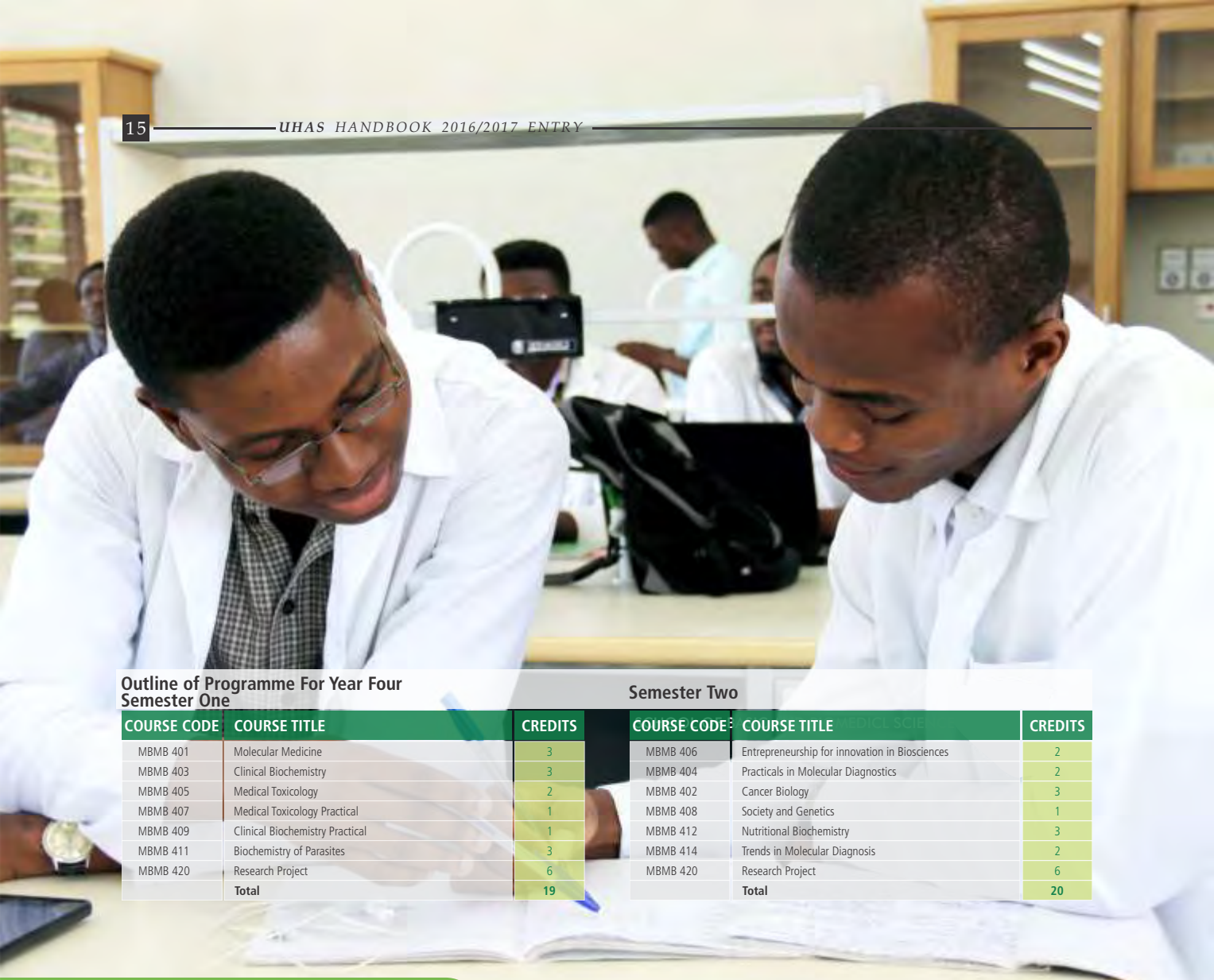
COURSE CODE	COURSE TITLE	CREDITS
MBMB 301	Enzymology	3
MBMB 305	Enzymology Practical	1
MBMB 303	Integration and Control of Metabolism	3
MBMB 307	Molecular Genetics I	2
MBMB 317	Laboratory safety and Good Laboratory Practice	2
MBMB 309	Techniques in Molecular Biology I	3
MBMB 311	Analytical Biochemistry	3
MBMB 313	Protein Chemistry	3
MBMB 315	Practical Molecular Biology Techniques I	1
	Total	21

Semester Two

COURSE CODE	COURSE TITLE	CREDITS
MBMB 302	Cell Signalling	3
MBMB 304	Biochemistry of Hormones	2
MBMB 306	Immunology II	3
MBMB 308	Introduction to Pharmacology	3
MBMB 312	Molecular Genetics II	2
MBMB 314	Practical Molecular Biology Techniques II	1
MBMB 318	Bioinformatics	3
SBBS 301	Functional French	2
	Total	**19**

Vacation Term Year Three

COURSE CODE	COURSE TITLE	CREDITS
MBMB 400	Vocational Training III	3



Outline of Programme For Year Four

Semester One

COURSE CODE	COURSE TITLE	CREDITS
MBMB 401	Molecular Medicine	3
MBMB 403	Clinical Biochemistry	3
MBMB 405	Medical Toxicology	2
MBMB 407	Medical Toxicology Practical	1
MBMB 409	Clinical Biochemistry Practical	1
MBMB 411	Biochemistry of Parasites	3
MBMB 420	Research Project	6
	Total	**19**

Semester Two

COURSE CODE	COURSE TITLE	CREDITS
MBMB 406	Entrepreneurship for innovation in Biosciences	2
MBMB 404	Practicals in Molecular Diagnostics	2
MBMB 402	Cancer Biology	3
MBMB 408	Society and Genetics	1
MBMB 412	Nutritional Biochemistry	3
MBMB 414	Trends in Molecular Diagnosis	2
MBMB 420	Research Project	6
	Total	**20**

SCHOOL OF **MEDICINE**

DEAN
PROF. HARRY TAGBOR
Bsc. (Ghnan) MBChB (Ghana), Cert Dip (Ghana), DPH (London)

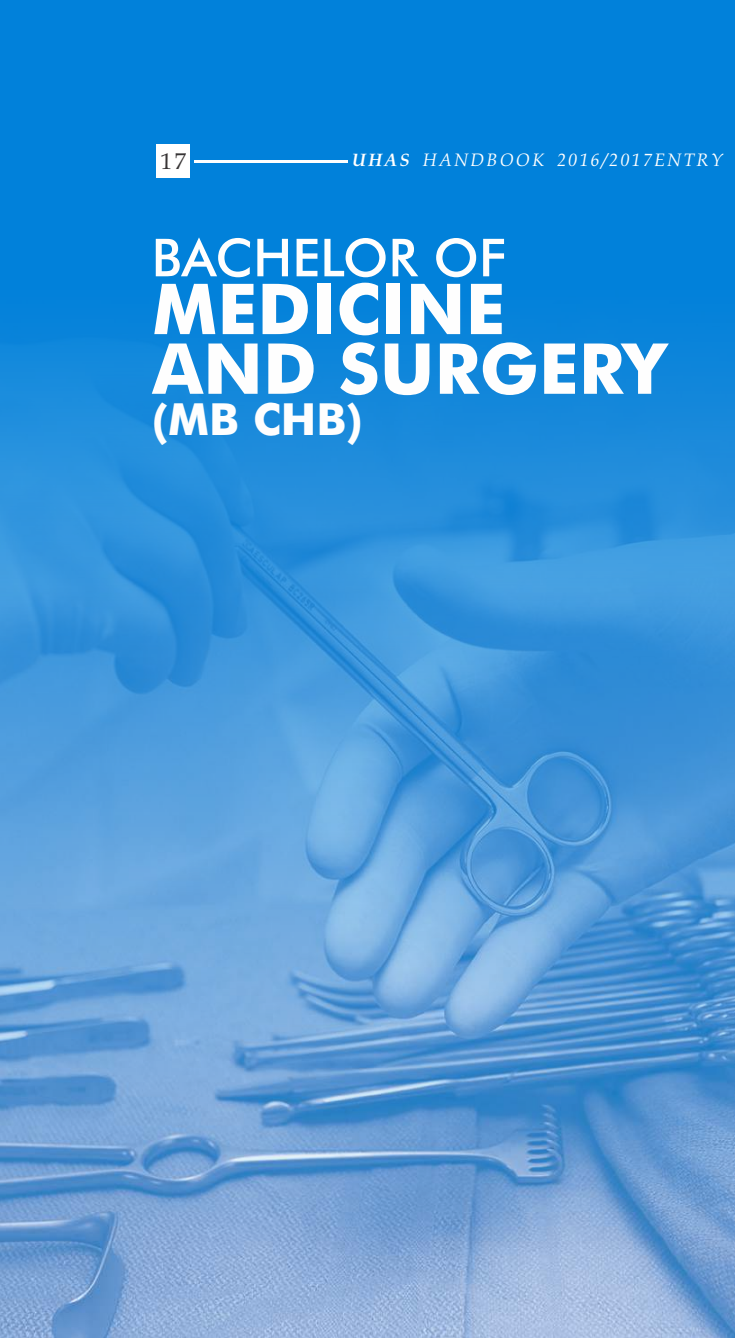
The School of Medicine shall run two main programmes this year.
These are the pre-clinical phase of the MB ChB programme and the Bachelor's degree programme in Physician Assistantship (Clinical).

The Pre-Clinical Phase of the MB ChB Programme

The University will admit the second batch of students into the pre-clinical programme of the MB ChB degree programme this September. The medical programme will be six years. The programme will be Modular and integrated. It is agreed that problem-based and team-based approaches will be used in teaching. The six-year programme which will be run in three phases shall be as follows:

- One year for University required courses;
- Two years of pre-clinical training
- Three years of clinical training, using the Regional Hospital and several District Hospitals in the Region.

BACHELOR OF MEDICINE AND SURGERY (MB CHB)



YEAR 1 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SMBM 103	Introduction to Psychology & Behaviourial Science	3
SBBS 101	General Chemistry	2
SBBS 103	Chemistry Practical	1
SBBS 109	General Physics	2
SBBS105	General Biology	2
SBBS107	Biology Practical	1
UHAS 105	Information Literacy	3
UHAS 107	Academic & Communicative Skills	2
UHAS 110	Quantitative Literacy	2

YEAR 1 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic & Communicative Skills II	3
UHAS 104	Community Entry and Organization	3
UHAS 114	Ghanaian & African Studies	3
SMBM 102	Introduction to the Human Body	5
SMBM 104	Introduction to Health care and Professional Practice	5
	Total	19

LONG VACATION TERM, YEAR 1

COURSE CODE	COURSE TITLE	CREDITS
SMPA 200	Vocational Training I - Basic Nursing Skills Pro	4

BACHELOR IN MEDICINE AND SURGERY (MB CHB)

YEAR 2 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SMBM 201	Cell Biology and Genetics	5
SMBM 203	Immunology and Infections	5
SMBM 205	Membranes and Receptors	5
SMBM 207	Health Population and Disease	5
	Total	20

YEAR 2 SEMESTER 2

MODULE CODE	COURSE TITLE	CREDITS
SMBM 202	Processes and Mechanisms of Disease	5
SMBM 204	Nutrition and Metabolism in Health and disease	5
SMBM 206	Gastro-intestinal & Hepatobiliary System in Health & Disease	5
SMBM 208	Integumentary System	5
SMBM 212	Introduction to Psychology and Behavioral Science	3
	Total	23

LONG VACATION TERM, YEAR 2

COURSE CODE	COURSE TITLE	CREDITS
SMBM 300	Vocational Training in Medical Practice I	4

YEAR 3 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SMBM 301	Respiratory System in Health and Disease	5
SMBM 303	Cardiovascular System in Health and Disease	5
SMBM 305	Renal System and Body Fluids in Health and Disease	5
SAHS 303	Health, Law and Ethics	2
SMBM 307	Endocrine System in Health and Disease	5
	Total	22

YEAR 3 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
SMBM 302	Reproductive and Foetal Medicine	5
SMBM 304	Neuroscience	5
SMBM 306	Musculo-skeletal System	5
SMBM 312	Hematopoietic and Lymphoreticular System in Health and Disease	5
	Total	20

LONG VACATION TERM, YEAR 3

COURSE CODE	COURSE TITLE	CREDITS
SMBM 400	Vocational Training in Medical Practice II	4

BACHELOR OF
PHYSICIAN ASSISTANTSHIP (CLINICAL)

This programme is suited for the student who has an interest in Medicine and a desire to care for the sick. The Physician Assistant (PA) is a health care professional who practices Medicine with physician supervision. The PA provides a broad range of medical diagnostic, therapeutic, and health promotion and disease prevention services. PAs are qualified by graduation from the PA educational programme and certification by the Ghana Medical and Dental Council to exercise a level of autonomy in the performance of clinical responsibilities within Ghana's health care delivery system. The PA will work in primary care and specialty care roles in both rural and urban settings. As they are first or second assistants in major surgery, and provide pre- and post-operative care, they will be well versed in surgical skills. They will also have a role to play in preventive Medicine, as well as in educational, research, and administrative activities.

THE PROGRAMME

This is a four year programme. The first two years are dedicated to preparing the student in cover foundational sciences and introduction to the profession. The third and fourth years focus on the professional training. They will be trained to take medical histories, perform physical examinations, order and interpret diagnostic tests, formulate a working diagnosis and implement a treatment/management plan.

In the third year, the student will learn about Preventive Medicine, Evidence Based Medicine, Pharmacology and Therapeutics, Diagnostic Methods, Health Administration as well as the foundation of Clinical Medicine. Teaching will be in the form of didactic lectures, tutorials and small group discussions, bedside demonstrations and field visits to clinics, health care centres and hospitals.

The final year will be predominantly clinical clerkships. Students will do clerkships in the major medical disciplines, via Internal Medicine, Surgery and its allied fields, Obstetrics and Gynaecology, Paediatrics, Psychiatry, Emergency Medicine, Family Medicine and Primary Care. These clerkships will be done in primary, secondary and tertiary health facilities, under the supervision of specialists in the health institutions. The acquisition of surgical skills in both Surgery and Obstetrics will be particularly emphasized, in addition to the Primary Care and Family Medicine elements of the course.

There are vocational training periods during the long vacations, during which the student will learn and develop practical skills.
Each student will undertake a research project in an area of Clinical Medicine, either curative or preventive. The dissertation based on this will be assessed as a requirement for graduation.

YEAR 1 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
UHAS 107	Academic & Communicative Skills 1	2
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	3
SBBS 101	General Chemistry	2
SMPA 101	Introductory Microbiology	2
SBBS 105	General Biology	2
SMPA 202	Introduction to Psychology	2
SBBS 104	General Physics	2
	Total	17

YEAR 1 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic Writing & Communicative Skills II	3
UHAS 114	Intro. Ghanaian & African Studies	3
SBBS 206	General Biochemistry	3
SMPA 102	Introduction To Physician Assistant Profession	2
SMPA 104	Basic Nursing For Physician Assistants	2
SMPA 106	Human Genetics And Immunology	3
SMPA 201	Introduction To Clinical Epidemiology	2
	Total	18

YEAR 2 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SMPA 211	Introduction To Clinical Practice	2
UHAS 203	Medical Sociology	2
SAHS 203	Health Law and Ethics	2
SBBS 201	Introduction to Biostatistics	2
SBBS 203	General Anatomy Theory	3
SBBS 205	General Physiology Theory	3
SBBS 207	General Anatomy Practical	1
SBBS 209	General Physiology Practical	1
	Total	16

LONG VACATION TERM, YEAR 1

COURSE CODE	COURSE TITLE	CREDITS
SMPA 200	Vocational Training I : Basic Nursing Skills Practical	4

YEAR 2 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
SBBS 202	General Microbiology theory	3
SBBS 204	Microbiology practical	1
BDTS 204	General Pathology	3
SMPA 204	Anatomy for Physician Assistant (Theory)	2
SMPA 206	Anatomy for Physician Assistants Practical	1
SMPA 208	Physiology for Physician Assistants Theory	2
SMPA 212	Physiology for Physician Assistants Practical	1
SMPA 214	History and Physical Examination Techniques	2
SBBS 206	General Biochemistry (Theory)	3
SBBS 208	General Biochemistry Practical	1
SBBS 212	Research Methods II	2
	Total	21

LONG VACATION TERM, YEAR 2

COURSE CODE	COURSE TITLE	CREDITS
SMPA 300	Vocational Training II: Practical Health Care Observation in History Taking & Examination	4

YEAR 3 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SMPA 301	Pharmacology and Therapeutics I	3
SMPA 319	Radiology And Other Investigative Techniques	2
SMPA 307	Introduction to Community Health	3
SMPA 309	Clinical Medicine I - Internal Medicine I	3
SMPA 311	Clinical Medicine II - Surgery and Emergency Medicine	2
SMPA 303	Systemic Pathology	2
SMPA 315	Principles of Health Care Administration & Management	3
	Total	18

YEAR 3 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
SMPA 302	Pharmacology and Therapeutics II	3
SMPA 304	Clinical Medicine III - Internal Medicine II	3
SMPA 306	Clinical Medicine IV - Obstetrics/Gynaecology	3
SMPA 308	Clinical Medicine V - Paediatrics	3
SMPA 312	Clinical Medicine VI - Community Paediatrics	2
SMPA 314	Clinical Medicine VII – Psychiatry	2
SMPA 316	Clinical Medicine VII - Family Medicine and Primary care	3
SMPA 318	Clinical Medicine IX – Surgery	3
	Total	22

LONG VACATION TERM, YEAR 3

COURSE CODE	COURSE TITLE	CREDITS
SMPA 400	Vocational Training III: Basic Surgical and Technical Skills Training	4

POST DEGREE ROTATION

One year post qualification internship, in each of the 5 areas of Internal Medicine, Surgery, Obstetrics/Gynaecology and Paediatrics, and Family Medicine in primary and secondary care institutions will be required for permanent registration by the regulatory body. (This will be their national service year).

YEAR 4 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SMPA 401	Emergency Medicine PBL	1
SMPA 403	Emergency Medicine Clerkship	2
SMPA 405	Internal Medicine PBL	1
SMPA 407	Internal Medicine Clerkship	4
SMPA 409	General Surgery PBL	1
SMPA 411	General Surgery Clerkship	4
SMPA 413	Psychiatry PBL	1
SMPA 415	Psychiatry Clerkship	2
SMPA 410	Clinical Research Project	3
	Total	19

YEAR 4 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
SMPA 410	Clinical Research Project	3
SMPA 402	Gynaecology	1
SMPA 404	Gynaecology Clerkship	2
SMPA 406	Obstetrics	1
SMPA 408	Obstetrics Clerkship	4
SMPA 412	Paediatrics	1
SMPA 414	Paediatrics Clerkship	4
SMPA 416	Primary Care & Family Medicine	1
SMPA 418	Primary Care & Family Medicine Clerkship	4
	Total	21

SCHOOL OF NURSING AND MIDWIFERY

DEAN
PROF. MWINI-NYALEDZIGBOR PRUDENCE PORTIA
B.Sc., Mphil (Ghana) Ph.D. (TUT, Pretoria)

The School of Nursing and Midwifery (SONAM) will produce graduate nurses with skills of the highest standard to meet the challenges of modern day nursing especially community based nursing. This is a four year degree programme. Students will be awarded B.Sc. Nursing with one of the following specializations: General Nursing, Paediatric Nursing, Midwifery, Community Health Nursing, and Mental Health Nursing.

The School of Nursing and Midwifery seeks to develop and present educational programmes in a student-centred learning environment using a problem-solving, integrated curriculum with a strong community-based experience and service, combining teaching, research and services provision to allow students develop professional insight and service-oriented compassion to meet the expectations of a modern health delivery system.

The school runs undergraduate programmes in the following areas:
- Bachelor in Nursing
- Bachelor in Midwifery
- BSc. Public Health Nursing

Top-Up

The school runs Top-Up programmes for professional nurses with certificates accredited by the Nursing and Midwifery Council, Ghana. Candidates for the Top-Up programme are admitted into Level 300 of the following programmes:
- Bachelor in Nursing
- Bachelor in Midwifery
- BSc. Public Health Nursing
- BSc. Mental Health Nursing

ENTRY REQUIREMENT

- Applicants must have a certificate accredited by Nursing and Midwifery Council, Ghana.
- Applicants must hold a Diploma with Final Grade Point Average (FGPA) of 2.50 or better.
- Applicants must hold Certificate(s) in any of the following areas: SRN and Public Health Nursing (PHN), Midwifery and Mental Health Nursing / Registered Mental Health Nursing (RMN).
- Short-listed applicants may be required to attend a selection interview.
- The point of entry will be level 300.
- A holder of Diploma in Nursing can offer Bachelor of Midwifery (where the point of entry will be Level 200).

Access Course

The school also runs an Access Course which is a six (6) week program to enable General Nurses, Midwives, Public Health Nurses, Mental Health Nurses and Community Health Nurses who already hold certificates or diplomas to enrol onto degree programmes (Sandwich) in their respective areas in the University of Health and Allied Sciences, Ho. The point of entry will be level 200.

ENTRY REQUIREMENTS

All applicants MUST hold a certificate accredited by Nursing and Midwifery Council, Ghana
Applicants MUST hold certificate(s) in any of the following: Community Health Nursing, Public Health Nursing, Mental Health Nursing or HATS, Certificate (EN), Midwifery certificate Post – CHN, Post – EN and Post HAC Midwifery
Applicants MUST have practiced in their chosen fields for three (3) years or more.
A holder of a diploma from a Ministry of Health Training Institution with a final Grade Point Average (FGPA) of 2.00 or better.

FOREIGN APPLICANTS

Foreign applicants who hold State Registered Nursing Certificates or its equivalent and have practiced nursing for three or more years shall be eligible to apply. Evidence of proficiency in English Language will be required in the case of applicants from non-English speaking countries. In addition, foreign applicants must satisfy the professional entry requirements to be determined by the Nursing and Midwifery Council of Ghana.

COURSE STRUCTURE

General Courses

1. Behavioural Sciences (Sociology and Psychology)
2. English Language
3. Introductory Mathematics
4. Biostatistics
5. Introduction to Chemistry for Nursing

Professional Courses

1. Community, Environmental and Occupation Health
2. Introduction to Mental Health Nursing
3. Professional Development & Nursing Perspectives (Nursing Studies)
4. Maternal and Child Health Nursing
6. Health Promotion

BACHELOR OF NURSING (REGULAR)

COURSE STRUCTURE

The credit system for this programme is based on the University of Health and Allied Sciences norms and standards. The outline of the programme and the semester-by-semester layout of courses showing contact hours for theory (T), Practicals (P) and the corresponding credit values (C) are presented below.

Year One – Semester One

(WASSCE students enter at this point)

LEVEL 100 SEMESTER ONE

COURSE CODE	COURSE TITLE	T	P	C
NURS 101	BASIC NURSING THEORY 1	2	6	3
NURS 109	PROFESSIONAL ADJUSTMENT AND NURSING PERSPECTIVE	2	0	3
NURS 105	HUMAN ANATOMY & PHYSIOLOGYI	3	0	2
NURS 107	APPLIED CHEMISTRY IN NURSING	3	0	3
UHAS 107	ACADEMIC & COM SKILL I	3	0	2
NURS 111	BASIC NURSING CLINICAL (INTERA: SEMESTER) 1	3	0	2
PHNS 101	INTRO. TO COMMUNITY HEALTH NURSING	3	0	2
UHAS 114	GHANAINA AND AFRICAN STUDIES	3	0	3
MHNS 101	INTRO. TO PSYCHOLOGY FOR NURSES			2
	TOTAL CREDITS	**21**	**6**	**22**

LEVEL 100 SECOND SEMESTER

COURSE CODE	COURSE TITLE	T	P	C
UHAS 116	ACADEMIC & COMS SKILLS II	2	0	3
UHAS 105	INFORMATION LITERACY	2	0	3
NURS 112	BASIC NURSING THEORY II	2	1	2
NURS 225	APPLIED PHYSICS IN NURSING	3	0	3
NURS 106	HUMAN ANATOMY & PHYSIOLOGY II	3	0	2
NURS110	MICROBIOLOGY & INFECTION PREVENTION	3	0	3
UHAS 110	QUANTITATIVE LITERACY	0	6	2
	TOTAL CREDITS	**15**	**30**	**18**

LEVEL 200 SEMESTER ONE

COURSE CODE	COURSE TITLE	T	P	C
MHNS 223	PRINCIPLES AND PRACTICE OF PSYCHIATRY NURSING	2	0	3
NURS 221	FIRST AID THEORY	2	0	2
NURS 227	PRINCIPLES OF MANAGEMENT IN NURSING	2	0	3
NURS 229	INTRODUCTION TO SOCIOLOGY	2	0	3
NURS 231	ADVANCED NURSING THEORY 1	2	6	2
PHNS 203	CONTROL AND PREVENTION OF COMMUNICABLE DISEASE	2	6	3
UHAS 201	HEALTHCARE SYSTEMS IN GHANA	2	0	2
	TOTAL CREDITS	**14**	**12**	**18**

LEVEL 200 SEMESTER TWO

COURSE CODE	COURSE TITLE	T	P	C
NURS 222	MEDICAL NURSING I	2	0	2
NURS 224	SURGICAL NURSING I	2	0	2
NURS 242	ADVANCED NURSING II	2	0	3
NURS 232	PATHOLOGY FOR NURSES	2	6	3
NURS 234	PHARMACOLOGY FOR NURSES I	3	0	2
NURS 236	NUTRITION AND DIETETICS	2	0	2
NURS 208	PRINCIPLES AND PRACTICE OF HEALTH ASSESSMENT	2	0	2
MHNS 203	PSYCHOLOGY (HUMAN GROWTH DEVELOPMENT) I	2	0	3
	TOTAL CREDITS			**19**

LEVEL 300 SEMESTER ONE

COURSE CODE	COURSE TITLE	T	P	C
MHNS 302	MENTAL HEALTH NURSING I (Psychopathology)	2	0	3
MHNS 303	PSYCHOLOGY (HUMAN GROWTH AND DEV'T) II	2	0	3
NURS 321	MEDICAL NURSING II	3	0	2
NURS 323	SURGICAL NURSING II	3	0	2
PHNS 301	CONCEPTS OF HEALTH PROMOTION AND HEALTH EDU.	2	0	2
PHNS 302	ADOLESCENT HEALTH AND DEV'T	3	0	2
	TOTAL CREDITS	**17**	**6**	**14**

LEVEL 300 SEMESTER TWO

COURSE CODE	COURSE TITLE	T	P	C
NURS 322	MEDICAL NURSING III	2	0	2
NURS 324	SURGICAL NURSING III	3	0	2
NURS 325	PHARMACOLOGY FOR NURSES II	3	0	2
NURS 326	OBSTETRICS GYNAECOLOGICAL NURSING	3	0	2
NURS 328	PAEDIATRIC NURSING I	2	0	3
NURS 330	NURSING THEORIES	2	0	3
NURS 313	HEALTH SUPPLY CHAIN MANAGEMENT I	2	0	2
NURS 334	NURSING RESEARCH METHODS	0	6	3
MHNS 304	MENTAL HEALTH NURSING III	0	24	2
	TOTAL CREDITS	**16**	**30**	**21**

LEVEL 400 SEMESTER ONE

COURSE CODE	COURSE TITLE	T	P	C
NURS 401	PUBLIC HEALTH NURSING I	2	0	2
NURS 423	PAEDIATRIC NURSING II	2	0	3
NURS 405	GYNAECOLOGICAL NURSING	2	0	2
NURS 429	NURSING INFORMATICS	2	0	2
NURS 409	THEATRE AND RECOVERY ROOM NURSING	2	0	2
NURS 411	INTRODUCTION TO INTENSIVE CARE NURSING	2	0	2
NURS 413	ENTREPRENEURSHIP	3	0	3
NURS 446	NURSING SEMINAR	2	0	3
NURS 417	INTRASEMESTER CLINICAL PRACTICE VI	0	6	1
	TOTAL CREDITS	**17**	**6**	**20**

LEVEL 400 SEMESTER TWO

COURSE CODE	COURSE TITLE	T	P	C
NURS 436	PUBLIC HEALTH NURSING AFFILIATION	2	6	4
NURS 402	CURRICULUM DEVELOPMENT IN NURSING EDUCATION	3	0	3
NURS 404	TOOLS AND METHODS OF TEACHING NURSING	2	0	3
NURS 408	COMMUNITY HEALTH NURSING ADMINISTRATION	2	0	3
NURS 412	LEADERSHIP & MANAGEMENT IN NURSING PRACTICE & EDUCATION	2	0	3
MIDW 408	DOMICILIARY MIDWIFERY	0	6	3
NURS 456	ADVANCED CLINICAL NURSING II	6	0	3
NURS 499	PROJECT WORK	0	0	6
	TOTAL CREDITS	**16**	**12**	**28**

BACHELOR OF NURSING (TOP-UP) COURSE STRUCTURE

LEVEL 300 SEMESTER ONE

COURSE CODE	COURSE TITLE	T	P	C
NURS 225	APPLIED PHYSICS IN NURSING	3	0	3
NURS 333	CRITICAL & EMERGENCY CARE NURSING: PHYSIOLOGY 1	3	0	3
NURS 335	CRITICAL & EMERGENCY CARE NURSING: PATHOPHYSIOLOGY 1	3	0	3
PHNS 301	CONCERTS OF HEALTH PROMOTION & HEALTH EDUCATION	3	0	3
MHNS 203	HUMAN GROWTH AND DEVELOPMENT I	2	0	3
NURS 447	SOCIOLOGY (HUMAN INSTITUTIONS)	2	0	2
NURS 311	HEALTH LAW AND NURSING ETHICS	2	0	2
NURS 330	NURSING THEORIES	3	0	3
UHAS 201	HEALTH CARE SYSTEMS IN GHANA	0	0	2
	TOTAL CREDITS	**21**	**0**	**24**

LEVEL 300 SEMESTER TWO

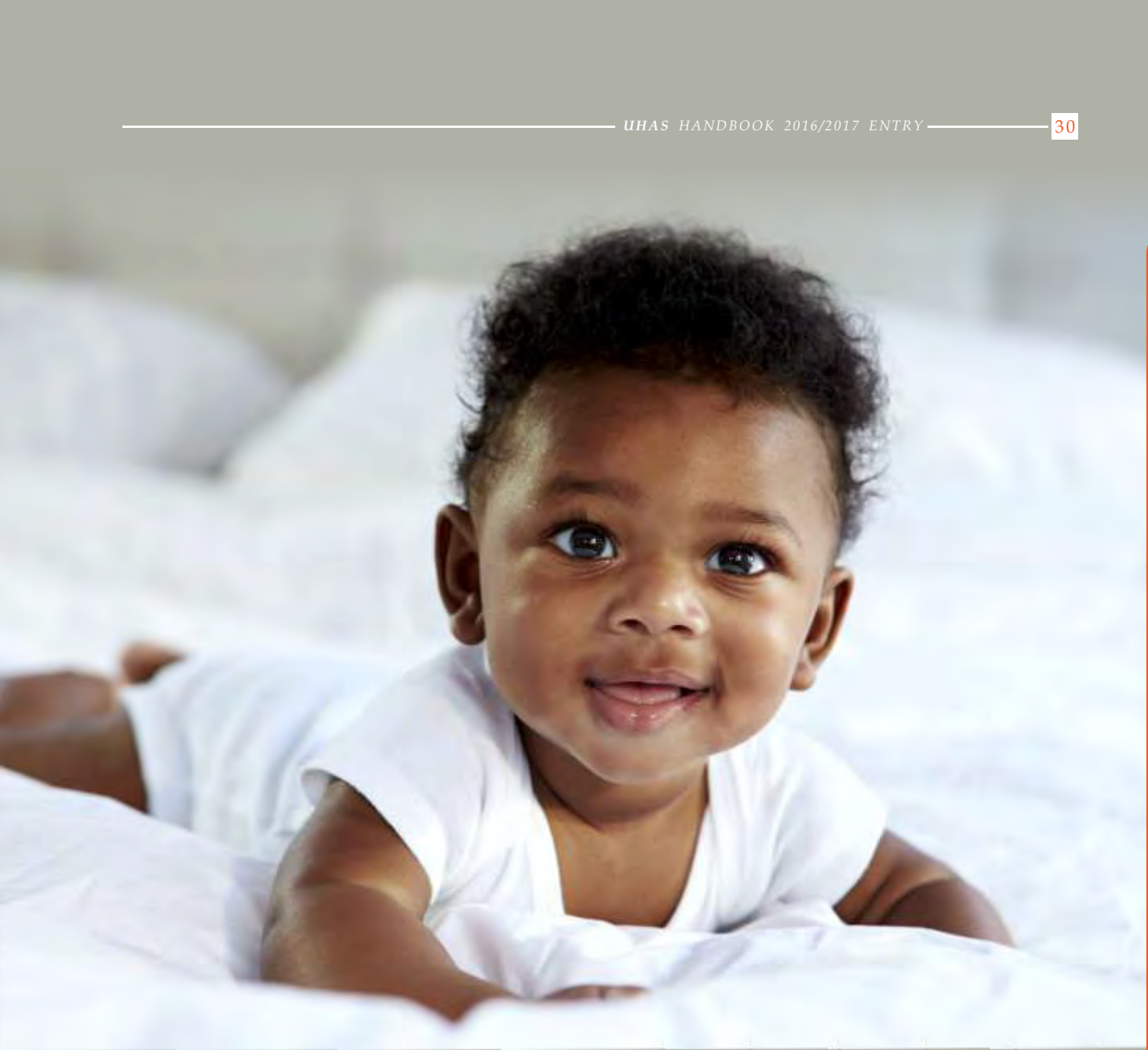
COURSE CODE	COURSE TITLE	T	P	C
UHAS 116	ACADEMIC AND COMMUNICATIVE SKILLS II	2	0	3
NURS 110	MICROBIOLOGY AND INFECTION PREVENTION	2	0	3
NURS 208	PRINCIPLES OF HEALTH ASSESSMENT	2	0	3
NURS 232	PATHOLOGY FOR NURSES	3	0	3
NURS 234	PHARMACOLOGY FOR NURSES I	3	0	2
NURS 334	NURSING RESEARCH METHODS	2	0	3
NURS 329	BIOSTATISTICS	3	0	2
NURS 344	MANAGEMENT & ADMINISTRATION IN NURSING & MIDWIFERY	3	0	3
MHNS 303	PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II)	0	0	2
PHNS 302	ADOLESCENT HEALTH DEVELOPMENT	0	0	2
	TOTAL CREDITS	**20**	**0**	**26**

LEVEL 400 SEMESTER ONE

COURSE CODE	COURSE TITLE	T	P	C
NURS 325	PHARMACOLOGY FOR NURSING	2	0	2
NURS 313	HEALTH SUPPLY CHAIN MANAGEMENT I	2	0	2
NURS 429	NURSING INFORMATICS	2	0	2
NURS 446	NURSING SEMINAR	2	0	3
NURS 413	ENTREPRENEURSHIP	3	0	3
NURS 402	CURRICULUM DEVELOPMENT IN NURSING EDUCATION	2	0	3
NURS 421	EVIDENCE BASED PRACTICE	2	0	2
NURS 444	HEALTH CARE POLICY AND PLANNING	2	0	3
	TOTAL CREDITS	**19**	**0**	**20**

LEVEL 400 SEMESTER TWO

COURSE CODE	COURSE TITLE	T	P	C
NURS 318	GERONTOLOGICAL AND HOME NURSING	2	0	2
NURS 448	TRAUMA NURSING I	2	1	3
NURS 313	HEALTH SUPPLY CHAIN MANAGEMENT I	2	0	2
NURS 452	TRAUMA NURSING II	2	0	3
NURS 404	TOOLS & METHODS OF TEACHING NURSING	2	0	3
NURS 444	ADVANCED PAEADIATRIC NURSING	2	0	2
NURS 416	TOOLS & METHODS OF TEACHING NURSING (PRACTICAL)	2	1	1
NURS 499	PROJECT WORK	6	0	6
NURS 454	TRADITIONAL MEDICINE	2	0	2
	TOTAL CREDITS	**22**	**2**	**24**



BACHELOR OF MIDWIFERY

YEAR ONE - SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
UHAS 107	ACADEMIC & Communication Skills I	2
NURS 111	Basic Nursing Clinical (Intera: Semester) 1	2
NURS 101	Basic Nursing Theory I	3
NURS 105	Human Anatomy and Physiology I	2
NURS 107	Applied Chemistry In Nurses	3
NURS 109	Professional adjustment and Nursing Perspectives	3
MHNS 101	Introduction to Psychology for Nurses	2
PHNS 101	Introduction to Community Health Nursing	2
MIDW 101	Fundamentals of Midwifery	2
UHAS 114	Ghanaian And African Studies	3
	TOTAL	**24**

YEAR ONE - SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic and Communicative Skills II	3
UHAS 105	Information Literacy	3
UHAS 110	Quantitative Literacy	2
NURS 106	Human Anatomy and Physiology II	2
NURS 112	Basic Nursing Theory II	2
NURS 110	Microbiology And Infection Prevention	3
MHNS 102	Introduction to Mental Health Nursing	3
MIDW 102	Midwifery Nutrition and Dietetics	2
NURS 116	Basic Nursing – (practical: intra semester) II	1
NURS 225	Applied Physics In Nursing	3
	Total Credits	**24**

YEAR TWO - SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
NURS 221	First Aid - Theory	2
NURS 227	Principles of Management	3
NURS 229	Introduction to sociology	3
NURS 231	Advanced Nursing Theory I	2
PHNS 203	Control & Prevention of Communicable Disease	3
MHNS 223	Principles And Practice of psychiatric Nursing I	3
MIDW 205	Anatomy and Physiology of Human Reproductive System I	2
MIDW 305	Antepartum Care (Normal Pregnancy)	3
UHAS 201	Health Care Systems In Ghana	2
	TOTAL	**23**

YEAR TWO – SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
MIDW 224	Surgical Nursing in Midwifery I	2
NURS 242	Advanced Nursing II	3
NURS 230	Intra-semester Practical	3
NURS 232	Pathology For Nursing	3
NURS 234	Pharmacology for Nurses I	2
MHNS 203	Psychology (Human growth & development) I	3
MIDW 212	Anatomy & physiology of the Reproductive system II	2
MIDW 214	Intra partum care I(Normal labour and Delivery)	3
MIDW 222	Medical Nursing In Midwifery I	2
	Total	**23**

YEAR THREE- SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
NURS 321	Medical Nursing II	2
NURS 323	Surgical Nursing II	2
MIDW 307	Normal Labour And Delivery	3
PHNS 301	Concept of Health Promotion & Health Education	2
MIDW 305	Antepartum Care (Normal Preg)	3
MHNS 302	Mental Health Nursing (Psychopathology)	3
MHNS 303	Psychology (Human Growth And Dev"t II	3
MIDW 315	Gender Studies	2
PHNS 302	Adolescent Health And Dev't	2
	TOTAL	**22**

YEAR FOUR - SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
NURS 313	Supply Chain Management I	2
NURS 333	Introduction to Critical & Emergency care Nursing / midwifery Physiology I	3
NURS 427	Introduction to Critical & Emergency care Nursing(Practicals) Intra-semester II	1
NURS 403	Mental Health Affiliation	3
NURS 436	Public Health Nursing Affiliation	4
MIDW 433	Nursing/Midwifery Seminar	2
MIDW 413	Neonatal Nursing II	3
MIDW 417	Issues in Reproductive Health	3
MIDW 425	Family Planning	2
	TOTAL	**23**

LEVEL 300 - SECOND SEMESTER

COURSE CODE	COURSE TITLE	CREDITS
NURS 330	Nursing Theories	3
NURS 334	Nursing Research Methods	3
MIDW 344	Antra partum Care II (Abnormal Pregnancy)	3
MIDW 346	Intra partum care II (Abnormal Labour)	3
MIDW 342	Gynaecology and Reproductive Tract Infections	2
MIDW 324	Obstetrics Pharmaco-therapeutics	2
MIDW 352	Post-partum care (Normal and Abnormal Puerperium)	3
MIDW 348	District Midwifery	3
MIDW 354	Neonatal Nursing I (Normal Neonate, Physiology & Management)	2
MHNS 304	Mental Health Nursing II	2
	Total	**26**

YEAR FOUR SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
NURS 428	Intro. To Critical & Emergency Care Nursing II	3
NURS 425	Health Supply Chain Management II	3
NURS 422	Nursing Management And Administration	3
MIDW 408	Domiciliary Midwifery	3
MIDW 424	Advanced Midwifery & Theatre Nursing	2
MIDW 426	Obstetric & Gynaecological Surgery & Anasethesia	3
MIDW 499	Project Work	6
	Total	**2**

TOP UP

SEMESTER 1 - LEVEL 300

COURSE CODE	COURSE TITLE	CREDITS
NURS 447	Sociology (Human Institutions)	2
NURS 330	Nursing & Midwifery Theories	3
MHNS 203	Psychology (Human Growth and Development) I	3
NURS 329	Biostatistics For Nurses	3
MIDW 405	Critical and Emergency Obstetric Care : physiology1 & pathophysiology 1	3
PHNS 214	Community Health Service Organisation and Participation	3
PHNS 300	Community Health Service Organisation and Participation (Intra Semester)	1
PHNS 303	Public Health and District Midwifery	2
	TOTAL	**20**

SEMESTER 1 -LEVEL 400

COURSE CODE	COURSE TITLE	CREDITS
NURS 433	Health Care Policy and Planning	3
NURS 327	Principles of Curriculum Development	2
NURS 429	Nursing Informatics	2
NURS 423	Paediatric Nursing II	3
MIDW 421	Midwifery Educational Modules I	3
MIDW 423	Male Reproductive Health and Midwifery	2
	TOTAL	**15**

LEVEL 300- SEMESTER TWO

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic And Communicative Skills II	3
NURS 208	Principles Of Health Assessment	2
NURS 334	Nursing Research Methods	3
NURS 232	Pathology For Nurses	3
NURS 234	Pharmacology For Nurses	2
NURS 329	Biostatistics For Nurses	3
NURS 344	Management & Administration In Nursing & Midwifery	3
MIDW 344	Ante Partum Care II Theory	3
MIDW 415	Basic Emergency Obstetric & Neonatal Care (practical)	2
MHNS 303	Psychology (Human Growth & Development II)	3
PHNS 302	Adolescent Health	2
	Total Credit	**29**

SEMESTER 2 - LEVEL 400

COURSE CODE	COURSE TITLE	CREDITS
z	xz	3
NURS 404	Tools & Methods Of Teaching Nursing	3
NURS 416	Tools & Methods Of Teaching Nursing (practical)	1
NURS 418	Integrated Management Of Childhood Illness	3
NURS 412	Leadership & Management In Nursing Practice & Education	3
NURS 313	Health Supply Chain Management	2
MIDW 404	Midwifery Seminar	2
MIDW 418	Home Management Of Preterm Babies	1
MIDW 499	Project Work	6
	TOTAL	**24**

TOP UP CLASSES

BACHELOR OF PUBLIC HEALTH NURSING

YEAR ONE - SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
NURS 107	Applied Chemistry In Nursing	3
NURS 109	Professional Adjustment & Nursing Perspectives	3
NURS 105	Human Anatomy & Physiology I	2
MHNS 101	Intro. To Psychology For Nurses	2
NURS 111	Basic Nursing Clinical (intera:semester) 1	2
NURS 101	Basic Nursing Theory 1	3
PHNS 101	Intro. To Community Health Nursing	2
UHAS 107	Academic And Communicative Skills 1	2
UHAS 114	Ghanaian And African Studies	3
	TOTAL	**22**

YEAR ONE - SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic And Communicative Skills II	3
UHAS 105	Information Literacy	3
UHAS110	Quantitative Literacy	2
NURS 106	Human Anatomy And Physiology II	2
NURS 112	Basic Nursing II	2
NURS 110	Microbiology And Infection Prevention	3
NURS 225	Applied Physics In Nursing	3
MHNS 102	Intro to Mental Health Nursing	3
MHNS 101	Introduction To Psychology For Nurses	2
	TOTAL	**23**

YEAR TWO - SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
MHNS 223	Principles And Practice Of Psychiatry Nursing I	3
NURS 221	First Aid Theory	2
NURS 227	Principles Of Management In Nursing	3
NURS 229	Introduction To Sociology	3
NURS 231	Advanced Nursing Theory 1	2
PHNS 205	Maternal Health Nursing 1	2
PHNS 206	Public Health Nutrition And Dietetics	2
UHAS 201	Healthcare Systems In Ghana	2
PHNS 301	Concepts Of Health Promotion And Health Edu.	2
	TOTAL	**21**

YEAR TWO - SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
NURS 222	Medical Nursing I	2
NURS 224	Surgical Nursing I	2
NURS 242	Advanced Nursing II	3
NURS 232	Pathology For Nurses	3
NURS 234	Pharmacology For Nurses I	2
NURS 208	Principles And Practice Of Health Assessment	2
PHNS 204	Principles Of Disease Management & Control II	2
PHNS 222	Intra-semester Clinical Practicum III	1
PHNS 202	Principles & Practice Of Community Health Nursing & Admin. II	2
MHNS 203	Psychology, Human Growth & Development II	2
MIDW 212	Anatomy & Physiology Of Reproductive System (& Foetus) II	3
	TOTAL	**24**

YEAR THREE- SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
NURS 321	Medical Nursing II	2
PHNS 105	Principles & Practice Of Public Health Nursing	2
PHNS 205	Maternal Health Nursing I	2
PHNS 301	Concerpts Of Health Promotion & Health Education	2
MHNS 302	Mental Health Nursing (psychopathology)	3
MHNS 303	Psychology (human Growth And Dev't) II	3
NURS 323	Surgical Nursing II	2
PHNS 305	Care Of The Newborn	2
	TOTAL	**18**

YEAR THREE - SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
SCPH 314	Fundamentals Of Public Health Surveillance	2
SCPH 316	School Health Service I	2
SCPH 318	Introduction To Occupational Health & Safety	2
SCPH 322	Management And Leadership Of Health Services	2
SCPH 324	Health Management Information Systems	2
SCPH 326	Research Methods IV	2
SCPH 328	Public Health Seminar	2
SCPH 306	Child Survival: Management Of Sick Child	3
SCPH 302	Newborn Care Health Breastfeeding & Infant Feeding	2
SCPH 308	Family Planning Methods And Practice	2
	TOTAL	**21**

TOP UPS

YEAR THREE - SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
MIDW 342	Gynaecology & Reproductive Tract Infections	-
NURS 433	Health Care Policy And Planning	3
PHNS 205	Maternal Health Nursing I	2
PHNS 339	Occupational Health Nursing	3
MHNS 203	Psychology (human Growth & Dev't) I	2
NURS 225	Applied Physics In Nursing	3
NURS 311	Health Law And Nursing Ethics	2
NURS 330	Nursing Theories	3
NURS 333	Critical & Emergency Care Nursing: Physiology I	3
NURS 335	Critical & Emergency Care Nursing: Pathophysiology I	3
PHNS 301	Concerts Of Health Promotion & Health Education	2
NURS 447	Sociology (human Institutions)	-
UHAS 201	Healthcare Systems In Ghana	2
NURS 442	Reproductive Health (family Planning)	3
PHNS 305	Care Of The Newborn	2
PHNS 214	Community Health Service Org.	3
	TOTAL	**36**

YEAR THREE - SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
MHNS 303	Psychology (Human Growth & Development II)	3
NURS 107	Applied Chemistry In Nursing	2
NURS 334	Nursing Research Methods	3
NURS 208	Principles And Practice Of Health Assessment	2
PHNS 322	Advanced Child Health Nursing	3
PHNS 324	Health Promotion Through Life Span	2
PHNS 326	Pharmacology, Therapeutics & Pharmacovigilance	2
UHAS 114	Ghanaian And African Studies	3
UHAS 105	Information Literacy	3
NURS 428	Critical & Emerg. Care Nursing Physiology II	3
PHNS 211	Intra-semester Clinical Practicum II	1
	TOTAL	**27**

SCHOOL OF
ALLIED HEALTH SCIENCES

AG DEAN
DR. GAMELI K. NORGBE
B.Pharm (Ghana), M.Sc. (Israel)
Ph.D (Canada)

SCHOOL OF ALLIED HEALTH SCIENCES

THE SCHOOL OF ALLIED HEALTH SCIENCES (SAHS) CONSISTS OF THE FOLLOWING DEPARTMENTS:

- Department of Nutrition and Dietetics
- Department of Medical Laboratory Sciences
- Department of Speech, Language and Hearing Sciences
- Department of Physical Therapy and Rehabilitation Sciences
- Department of Radiologic Sciences
- Department of Health Administration

The School currently runs Bachelor Degree programmes in Dietetics, Medical Laboratory Sciences, Physiotherapy Sciences and Speech, Language and Hearing Therapy Sciences

The School aims at:

- Providing an environment in which students develop and attain clinical competence and skills, develop integrity, ethical relationships and emphatic attitudes that contribute to the welfare and well-being of patients
- Helping students to develop a set of scientific knowledge and attitudes that promote intra- and inter-professional understanding and cooperation
- Encouraging students to develop the habit of self-education that will foster a life-long practice of continuing self-professional development and growth
- Engendering and nurturing in each student respect for his/her chosen profession and the desire to serve as needed in hospitals according to professional standards

The University Required Courses and Basic Science Courses for all Level 100 and 200 students of the School are run by School of Basic and Biomedical Sciences, while introductory courses are taught in the School of Allied Health Sciences. The general outlines of courses for the various programmes are as follows:

DEPARTMENT OF **DIETETICS**

SCHOOL OF ALLIED HEALTH SCIENCES

YEAR 1 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
UHAS 107	Academic and Communicative Skills I	2
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	3
SBBS 101	General Chemistry	2
SBBS 103	Chemistry Practical	1
SBBS 105	General Biology	2
SBBS 107	Biology Practical	1
SBBS 109	General Physics	2
SAHS 201	Human Growth and Development I	2
BDTS 101	Introduction to Dietetics	2
	Total	19

YEAR 1 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
UHAS 116	Academic and Communication Skills II	3
UHAS 104	Community Entry and Organization	3
UHAS 106	Medical Terminology	3
SAHS 202	Human Growth & Development II	2
UHAS 114	Ghanaian & African Studies	3
BDTS 309	Socio-Cultural Aspects of Food	2
BDTS 102	Basic Human Nutrition	2
BDTS 201	Nutritional Microbiology Theory	2
BDTS 203	Nutritional Microbiology Practical	1
	Total	**21**

LONG VACATION TERM, YEAR 1

COURSE CODE	COURSE TITLE	CREDITS
BDTS 200	Vocational Training I (8 weeks)	4

YEAR 2 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
SAHS 203	Health Law & Ethics	2
UHAS 203	Medical Sociology	2
SBBS 201	Biostatistics	2
SBBS 203	General Anatomy Theory	3
SBBS 207	General Anatomy Practical	1
SBBS 205	General Physiology Theory	3
SBBS 209	Physiology Practical	1
UHAS 201	Health Care System in Ghana	2
	Total	16

YEAR 2 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
BDTS 202	Food Safety	2
SAHS 206	General Pathology	3
BDTS 206	Communication, Counseling & Education in Dietetics	2
SBBS 212	Research Methods II	2
BDTS 208	Nutritional Assessment	2
SAHS 204	Immunology and Immunopathology	2
BDTS 212	Food Analysis (Practical)	1
SBBS 206	General Biochemistry	3
SBBS 208	General Biochemistry Practical	1
BDTS 214	Anatomy and Physiology of GIT	2
	Total	20

LONG VACATION TERM, YEAR 2

COURSE CODE	COURSE TITLE	CREDITS
BDTS 300	Vocational Training II (8 weeks)	4

YEAR 3 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
BDTS 301	Food Quality, Processing and Preservation (Theory)	2
BDTS 303	Food Quality, Processing and Preservation (Practical)	1
BDTS 305	Pharmacology in Dietetics	2
BDTS 307	Life Cycle Nutrition	2
SAHS 301	Clinical Reasoning and decision making	3
DMLS 319	Computer Aided Research Applications	-
BDTS 313	Nutrition and Human Metabolism	3
BDTS 309	Socio: Cultural Aspects of Food	2
BDTS 311	Genetics In Nutrition	2
BDTS 310	Dietetics Clinical Practicum	4
	Total	**21**

YEAR 3 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
BDTS 302	Food Quality, Processing & Preservation (theory)	2
BDTS 304	Food Quality, Processing And Preservation (practical)	1
BDTS 306	Diet And Disease I	3
BDTS 308	Medical Nutrition Therapy I	3
BDTS 310	Dietetics Clinical Practicum I	4
BDTS 312	Community Nutrition I	2
BDTS 314	Nutrition In Exercise Physiology And Sports	3
SAHS 316	Healthcare Finance And Management I	2
SAHS 302	Principles And Practice Of Management	2
	Total	**22**

LONG VACATION TERM, YEAR 3

COURSE CODE	COURSE TITLE	CREDITS
BDTS 400	Vocational Training III	4

YEAR 4 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS
BDTS 401	Community Nutrition II	3
BDTS 403	Diet and Disease II	3
BDTS 405	Medical Nutrition Therapy II	3
BDTS 407	Nutrition and Health Promotion	2
SAHS 409	Healthcare Finance and Management II	2
BDTS 410	Dietetics Clinical Practicum II	4
BDTS 430	Project	3
	Total	20

YEAR 4 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS
BDTS 404	Diet and Disease III	3
BDTS 406	Medical Nutrition Therapy III	3
BDTS 410	Dietetics Clinical Practicum II	4
BDTS 402	Nutrition Counseling	3
BDTS 408	Food Systems Management	3
BDTS 420	Nutrition Care Process	I
BDTS 410	Project	3
	Total	**20**

SCHOOL OF ALLIED HEALTH SCIENCES

DEPARTMENT OF
MEDICAL LABORATORY SCIENCES

TABLE OF COURSES FOR MLS PROGRAMME
LEVEL 100 FIRST SEMESTER (SEMESTER I)

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 107	Academic and Communicative skills I	2
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	3
DMLS 101	Cellular Structure and Function	3
DMLS 103	Biophysics	3
DMLS 105	Biological Chemistry I	3
DMLS 102	Medical Genetics	2
DMLS 109	Introduction to Medical Laboratory I	3
	TOTAL CREDIT HOURS	21

LEVEL 100 SECOND SEMESTER (SEMESTER II)

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 116	Academic and Communicative skills II	3
UHAS 104	Community Entry and Organisation	3
UHAS 114	Ghanaian and African studies	3
SBBS 203	General Anatomy Theory	3
SBBS 207	General Anatomy Practical	1
SAHS 203	Health law and Ethics	2
UHAS 201	Healthcare systems in Ghana	2
DMLS 104	Biological Chemistry II	3
DMLS 112	Introduction to Medical Laboratory II	3
	TOTAL CREDIT HOURS	23

VACATION TERM (YEAR ONE)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 200	Vocational Training I (8 weeks)	4

LEVEL 200 FIRST SEMESTER (SEMESTER III)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 221	General Microbiology for Med. Lab.	3
DMLS 223	General Microbiology Practical for Med. Lab.	1
DMLS 218	General Pathology	3
SBBS 102	Research Methods	2
SBBS 205	General Physiology Theory	3
SBBS 209	General Physiology Practical	1
DMLS 207	Functional Biochemistry I	3
DMLS 209	Haematology I	3
	TOTAL CREDIT HOURS	19

LEVEL 200 SECOND SEMESTER (SEMESTER IV)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 202	Haematology II	3
DMLS 204	Haematology II Practical	1
DMLS 206	Functional Biochemistry II	3
DMLS 212	Medical Microbiology I	3
DMLS 214	Medical Microbiology I Practical	1
DMLS 216	Molecular Biology Techniques	3
DMLS 208	Functional Histology	3
DMLS 222	Functional Histology Practical	1
SBBS 212	Research Methods II	2
SAHS 204	Immunology & Immunopathology	3
	TOTAL CREDIT HOURS	23

VACATION TERM (YEAR TWO)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 300	Vocational Training II (8weeks)	4

LEVEL 300 FIRST SEMESTER (SEMESTER V)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 301	Histotechnology I	3
DMLS 391	Histotechnology I Practical	1
DMLS 316	Medical Microbiology II	3
DMLS 318	Medical Microbiology II Practical	1
DMLS 305	Chemical Pathology I	3
DMLS 395	Chemical Pathology I Practical	1
DMLS 313	Haematology III	3
DMLS 315	Haematology III Practical	1
DMLS 317	Pharmacology	3
DMLS 319	Computer Aided Research Applications	3
	TOTAL CREDIT HOURS	22

LEVEL 300 SECOND SEMESTER (SEMESTER VI)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 302	Histopathology II	3
DMLS 304	Histopathology II practical	1
DMLS 306	Haematology IV	3
DMLS 308	Haematology IV practical	1
DMLS 312	Chemical Pathology II	3
DMLS 314	Chemical Pathology II practical	1
DMLS 326	Medical Microbiology II	3
DMLS 318	Medical Microbiology III practical	1
DMLS 322	Cytotechnology I	3
	TOTAL CREDIT HOURS	**19**

VACATION TERM (YEAR THREE)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 400	Vocational Training III (8weeks)	4

LEVEL 400 FIRST SEMESTER (SEMESTER VII)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 401	Cytotechnology II	3
DMLS 403	Cytotechnology II practical	1
DMLS 405	Haematology V	3
DMLS 407	Haematology V practical	1
DMLS 409	Chemical Pathology III	3
DMLS 411	Chemical Pathology III practical	1
DMLS 413	Medical Microbiology IV	3
DMLS 415	Medical Microbiology IV practical	1
SAHS 409	Healthcare Finance and Management II	2
DMLS 417	Laboratory Management	2
DMLS 410	Project work I	3
	TOTAL CREDIT HOURS	23

LEVEL 400 SECOND SEMESTER (SEMESTER VIII)

COURSE CODE	COURSE TITLE	CREDITS HRS
DMLS 402	Medical Microbiology Affiliation	4
DMLS 404	Chemical Pathology Affiliation	4
DMLS 406	Haematology Affiliation	4
DMLS 408	Pathology Affiliation	4
DMLS 410	Project work II	4
	TOTAL CREDIT HOURS	20

LABORATORY
PRACTICAL

BACHELOR OF
SPEECH AND LANGUAGE THERAPY

YEAR 1 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 107	Academic & Communicative Skills 1	2
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	3
SBBS 101	General Chemistry	2
SBBS 103	Chemistry Practical	1
SBBS 105	General Biology	2
SBBS 107	Biology Practical	1
SBBS 109	General Physics	2
SLHS 101	Introduction to Speech and Language Therapy 1	2
	Total	22

YEAR 1 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 104	Community Entry And Organization	3
UHAS 106	Medical Terminology	3
UHAS 114	Ghanaian And African Studies	3
UHAS 116	Academic Writing And Communicative Skills II	3
SLHS 102	Introduction To Linguistics	2
SLHS 106	Child Language Development	3
SLHS 108	Introduction To Speech And Language Therapy II	2
SLHS 112	Fundamentals Of Hearing	2
	Total	**21**

LONG VACATION TERM, YEAR 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 200	Vocational Training I (8 weeks)	4

YEAR 2 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SAHS 201	Human Growth and Development I	2
SAHS 203	Health Law & Ethics	2
UHAS 203	Medical Sociology	2
SBBS 201	Biostatistics	2
SBBS 203	General Anatomy	3
SBBS 205	General Physiology	3
SBBS 207	Anatomy Practical	1
SBBS 209	Physiology Practical	1
UHAS 201	Health Care System in Ghana	2
SLHS 201	Biological Foundations of Speech Production	3
	Total	21

YEAR 2 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 202	Structure of the English Language	3
SAHS 206	General Pathology	3
SAHS 202	Human Growth and Development II	2
SLHS 204	Multilingualism and Communication Disorders	3
SLHS 206	Introduction to Speech Disorders	3
SLHS 208	Introduction to Language Disorders	3
SBBS 206	General Biochemistry	3
SBBS 208	General Biochemistry Practical	1
UHAS 112	Research Methods I	2
	Total	23

LONG VACATION TEARM, YEAR 2

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 300	Vocational Training II (8 weeks)	4

YEAR 3 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 301	Neurology for Speech and Language Therapists	3
SLHS 303	Prevention and Health Education	2
SBBS 212	Research Methods II	2
SLHS 305	Assessment in Speech Language and Hearing Sciences	2
SLHS 307	Languages in Ghana I: Phonetics and Phonology	3
SLHS 309	Language Disorders in Children	2
SAHS 301	Clinical Reasoning and decision making	3
SLHS 311	Clinical Education I	3
	Total	**20**

YEAR 3 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
SAHS 302	Principles And Practice Of Management	2
SAHS 316	Healthcare Finance And Management I	2
SLHS 112	Fundamentals Of Hearing	2
SLHS 312	Languages In Ghana II: Morphology, Synthax & Semantics	3
SLHS 313	Psycholinguistics	2
SLHS 306	Audiometry And Hearing Disorders	3
	Total	**14**

LONG VACATION TEARM, YEAR 3

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 400	Vocational Training III	4

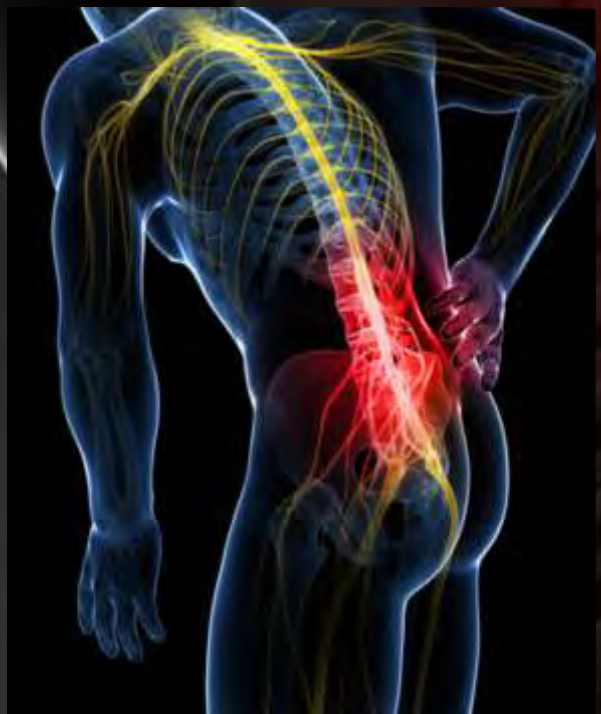
YEAR 4 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 401	Aural Rehabilitation	3
SLHS 403	Acquired Motor Speech Disorders	3
SLHS 405	Theories of Rehabilitation	2
SLHS 407	Dysphagia in Paediatric and Adult populations	3
SLHS 409	Acquired Language Disorders	3
SLHS 411	Clinical Education III	3
SAHS 401	Healthcare Finance and Management II	2
	Total	**29**

YEAR 4 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
SLHS 402	Craniofacial Anomalies	2
SLHS 404	Autism Spectrum disorders and Augmentative Devices	3
SLHS 406	Voice Disorders and Related Disorders	2
SLHS 408	Stammering and Fluency Disorders	3
SLHS 412	Professional Issues for Speech and Language Therapists	2
SLHS 414	Ghanaian Sign Language (Elective)	3
SLHS 416	Clinical Education IV	3
SLHS 418	Seminar in Speech and Language Therapy	1
SLHS 410	Project	6
	Total	**25**

BACHELOR OF
PHYSIOTHERAPY



SCHOOL OF ALLIED HEALTH SCIENCES

YEAR 1 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 107	Academic Writing & Communicative Skills I	2
UHAS 110	Quantitative Literacy	2
UHAS 105	Information Literacy	3
SBBS 101	General Chemistry	2
SBBS 103	Chemistry Practical	1
SBBS 105	General Biology	2
SBBS 107	Biology Practical	1
SBBS 109	General Physics	2
BPTH 101	Introduction to Physiotherapy	2
SAHS 201	Human Growth & Development I	2
	Total	19

YEAR 1 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 116	Academic Writing & Communicative Skills II	3
UHAS 104	Community Entry and Organization	3
UHAS 106	Medical Terminology	3
SAHS 202	Human Growth & Development II	2
UHAS 114	Ghanaian & African Studies	3
BPTH 102	Assessment Skills I	2
BPTH 104	Electrophysics	2
	Total	**18**

LONG VACATION TEARM, YEAR 1

COURSE CODE	COURSE TITLE	CREDITS HRS
BPTH 200	Vocational Training I (8 weeks)	4

YEAR 2 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SAHS 203	Health Law & Ethics	2
UHAS 203	Medical Sociology	2
SBBS 203	General Anatomy Theory	3
SBBS 205	General Physiology Theory	3
SBBS 207	General Anatomy Practical	1
SBBS 209	General Physiology Practical	1
BPTH 201	Assessment Skills II	2
SAHS 301	Clinical Reasoning & Decision Making	3
UHAS 201	Health Care Systems in Ghana	2
SBBS 102	Research Methods I	2
	Total	**21**

YEAR 2 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
BPTH 202	Advance Anatomy	2
BPTH 204	Advance Anatomy Practical	1
SAHS 204	Immunology and Immunopathology	2
BPTH 206	Soft Tissue Techniques	2
SAHS 206	General Pathology	3
SBBS 206	General Biochemistry	3
SBBS 208	General Biochemistry Practical	1
BPTH 208	Biomechanics	3
BPTH 212	Clinical Measurement and Instrumentation	2
SBBS 201	Biostatistics	2
	Total	21

LONG VACATION TEARM, YEAR 2

COURSE CODE	COURSE TITLE	CREDITS HRS
BPTH 300	Vocational Training II (8 weeks)	4

YEAR 3 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
BPTH 301	Neuroscience	2
SBBS 212	Research Methods II	3
BPTH 303	Exercise Therapy	3
BPTH 305	Kinesiology	2
BPTH 307	Electrotherapy I	2
BPTH 310	Clinical Rotation I	3
BPTH 309	Community Physiotherapy	2
BPTH 311	Systemic Pathology	2
BPTH 313	Rheumatology	2
DMLS 319	Computer Aided Research Applications	3
	Total	24

YEAR 3 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
SAHS 304	Healthcare Finance and Management I	2
BPTH 302	Traumatic Skeletal Disorders	2
BPTH 304	Paediatric Physiotherapy	3
BPTH 306	Neuro Rehabilitation I	2
BPTH 308	Pathokinesiology	2
BPTH 310	Clinical Rotation I	3
BPTH 312	Electrotherapy II	2
SAHS 302	Principles of Management	2
BPTH 314	Hydrotherapy & Cryotherapy	2
	Total	20

LONG VACATION TEARM, YEAR 3

COURSE CODE	COURSE TITLE	CREDITS HRS
BPTH 400	Vocational Training III (8 weeks)	4

YEAR 4 SEMESTER 1

COURSE CODE	COURSE TITLE	CREDITS HRS
SAHS 401	Healthcare Finance and Management II	2
BPTH 401	Geriatric Physiotherapy	2
BPTH 403	Physiotherapy in Dermatology and Burns	2
BPTH 405	Physiotherapy in Women's Health	2
BPTH 407	Neuro Rehabilitation II	2
BPTH 409	Pharmacology in Physiotherapy	3
BPTH 412	Clinical Rotation II (Medical Surgery)	4
BPTH 413	Physiotherapy in Health and Physical Fitness	2
BPTH 410	Project	3
	Total	22

YEAR 4 SEMESTER 2

COURSE CODE	COURSE TITLE	CREDITS HRS
BPTH 402	Sports Physiotherapy	2
BPTH 404	Ergonomics and Industrial Physiotherapy	3
BPTH 406	Health Promotion and Disease Prevention	2
BPTH 408	Disability and Rehabilitation	2
BPTH 414	Clinical Rotation III (Musculoskeletal, Paediatrics and Burns)	4
BPTH 410	Project	3
BPTH 416	Physiotherapy in Cardiopriliminary and Intensive Care	3
	Total	**19**

SCHOOL OF
PUBLIC HEALTH

AG DEAN
DR. MARGARET KWEKU
MB ChB, MPH, MPhil,
Ph.D. (London)

The School of Public Health (SPH) is located on the Hohoe Campus, using as incubating facilities the former Onchocerciasis Chemotherapy Research Centre (OCRC), Hohoe Municipal Hospital.

SPH is designed to provide innovation and vision to education and training that will transform the health of Ghanaians. It is expected to produce learners who are 'health systems' ready, service and research oriented and dedicated to attain universal health coverage for Ghanaians.

The SPH is currently organized into four departments:

- Department of Epidemiology & Biostatistics
- Department of Family and Community Health.
- Department of Health Policy, Planning and Management.
- Department of Population and Behavioural Sciences.

Together, the four Departments run programmes leading to the award of Bachelor in Public Health (BPH) degrees with various tracks (options) in:

- Disease Control
- Health Information
- Environmental Health
- Public Health Nutrition
- Mental Health
- Health Promotion

Each Department is dedicated to providing leadership to achieve the highest standards of education and research, for our undergraduate students. The Departments are also mandated to train both scholars and practitioners: scholars whose research will shed light on basic social determinants of health and who will identify and test innovative social policy and service interventions; practitioners who are skilled in designing, implementing, and evaluating health-enhancing interventions in action settings.

SCHOOL OF PUBLIC HEALTH – BACHELOR OF PUBLIC HEALTH COURSES

University General Education Courses in the School of Basic and Biomedical Sciences

UHAS 110 Quantitative Literacy
UHAS 105 Information Literacy
UHAS 107 Academic and communicative skills I
UHAS 108 Academic and communicative skills II
UHAS 114 Introduction to Ghanaian and African Studies

LEVEL 100- SEMESTER ONE

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 103	Quantitative Literacy	2
UHAS 105	Information Literacy	2
UHAS 107	Academic and Communicative Skills I	2
SCPH 101	Introduction to Public Health	3
SCPH 103	Biology in Public Health	2
SCPH 105	Introduction to Social Sciences in public Health	2
SCPH 107	Introduction to Public Health Nutrition	2
SCPH 109	Health and Wellbeing	2
SCPH 111	Physics in Public Health	3
	Total	**20**

LEVEL 100 - SEMESTER TWO

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 102	Medical Sociology	2
UHAS 104	Community Entry and Organization	3
UHAS 106	Medical Terminology	3
UHAS 116	Academic and Communicative Skills II	3
UHAS 114	Introduction to Ghanaian & African Studies	3
SCPH 104	Basic Hygiene and Sanitation Education	3
SCPH 106	Introduction to Community Mental Health	2
SCPH 108	Primary Health Care	2
	Total	**21**

Vacation Term Year One Semester Three

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 200	Vocational Training in Public Health I	4

LEVEL 200 - SEMESTER ONE

COURSE CODE	COURSE TITLE	CREDITS HRS
UHAS 201	Health Care System in Ghana	2
UHAS 203	Medical Sociology	2
SCPH 205	Health Law and Ethics	2
SCPH 201	Research Methods I	2
SCPH 203	Introduction to Psychology	2
SCPH 209	Biochemistry in Public Health	2
SCPH 207	The Public Health Laboratory	3
SCPH 210	Public Health Seminar I	2
SCPH 211	Principles of Disease Control	2
SCPH 213	General Anatomy and Physiology I	2
	TOTAL	**21**

LEVEL 200 -SEMESTER TWO

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 202	Basic Principles of Environmental Health	2
SCPH 204	Principles and Methods of Epidemiology	2
SCPH 206	Medical anthropology: cultural Foundation for health and illness	2
SCPH 208	Microbiology for Public Health	3
SCPH 212	Research Methods II	2
SCPH 214	Internet and web Technology Application for Healthcare	2
SCPH 216	Public Health Entomology	2
SCPH 218	First Aid	2
SCPH 222	General Physiology and Physiology Practical	2
SCPH 224	General Pathology	2
	Total	**21**

Vacation Term Year Two Semester Three

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 300	Vocational Training in Public Health I	4

OUTLINE OF PROGRAMME FOR YEAR THREE SEMESTER ONE
Core Courses for Level 300 (All Options)

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 301	Child Survival Programme: Expanded Programme on Immunization	2
SCPH 305	Communicable Disease Control	2
SCPH 307	Public Health Nutrition	2
SCPH 309	Reproductive and Child Health	2
SCPH 311	Environmental Health and Sanitation	2
SCPH 313	Monitoring and Evaluation of Health Programmes	2
SCPH 315	Research Methods III	2
SCPH 317	Biostatistics for Public Health	3
	TOTAL	**17**

REPRODUCTIVE AND CHILD HEALTH (Level 300) ELECTIVE
(Choose at most 2 courses)
Year Three Semester One (Public Health Practice)

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 303	Reproductive Health: Maternal Health Care	2
SCPH 319	Reproductive Health and Culture	2
SCPH 321	Organization of Healthcare Systems in Ghana	2
SCPH 323	Health Institutions and Administration	2

DISEASE CONTROL (Level 300) ELECTIVE
(Choose at most 2 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 329	Neglected Tropical Diseases	2
SCPH 331	Managing data sets in Disease Control	2
SCPH 333	Non-communicable Disease	2

ENVIRONMENTAL HEALTH (Level 300) ELECTIVE
(Choose at most 2 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 355	Environmental Quality and Sanitary Inspection	2
SCPH 357	Municipal Sanitary Services and Amenities	2
SCPH 359	Food Safety and Hygiene	2

HEALTH INFORMATION (Level 300) ELECTIVE (Choose at most 2 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 381	Introduction to Population and Health	2
SCPH 383	Epidemiologic Methods I	2
SCPH 385	Health Data Management	2

PUBLIC HEALTH NUTRITION (Level 300) ELECTIVE (Choose at most 2 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 389	Physical Growth and Development	2
SCPH 391	Assessment of Nutritional Status	2
SCPH 393	Diet and Disease	2

HEALTH PROMOTION (Level 300) ELECTIVE (Choose at most 2 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 395	Foundations of Health Promotion	2
SCPH 397	Health Communications Theory and Practice	2
SCPH 325	Concepts in Health Promotion Planning	2
SCPH 327	Planning and Organization of Health Promotion	2
SCPH 341	HIV and AIDS Awareness Promotion	2

SEMESTER TWO
Core Courses for Level 300 (All Options)

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 312	Fundamentals of Health Economics	2
SCPH 314	Fundamentals of Public Health Surveillance	2
SCPH 316	School Health Services I	2
SCPH 318	Introduction to Occupational Health and Safety	2
SCPH 320	Public Health Seminar II	2
SCPH 322	Management and Leadership of Health Services	2
SCPH 324	Health Management Information Systems	2
SCPH 326	Emergency Preparedness and Disaster Management	3
	Total	**17**

REPRODUCTIVE AND CHILD HEALTH (Level 300) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 302	Newborn Care Health Breastfeeding and Infant Feeding	2
SCPH 306	Child Survival: Management of the Sick Child	2
SCPH 308	Family Planning Methods and Practice	2
SCPH 310	Leadership skills in Disaster Management	2

DISEASE CONTROL (Level 300) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 344	Integrated Disease Surveillance and Response	2
SCPH 342	Control Of Emerging & Re-emerging Diseases	2
SCPH 382	Geographic Information System I	2

ENVIRONMENTAL HEALTH (Level 300) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 374	Solid Waste Management	2
SCPH 372	Water Supply And Treatment	2
SCPH 376	Pest And Vector Control	2

HEALTH INFORMATION (Level 300) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 384	Data Analysis And Presentation (HMIS) I	2
SCPH 378	System Analysis And Design	2
SCPH 382	Geographic Information Systems I	2

PUBLIC HEALTH NUTRITION (Level 300) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 390	Effective Education for Nutrition in Action (ENACT)	2
SCPH 388	Applied Nutrition	2
SCPH 386	Assessment Of Nutritional Status Of A Community	2
SCPH 392	Nutritional Surveillance	2

HEALTH PROMOTION (Level 300) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 398	Contemporary Issues in Health Promotion	2
SCPH 332	Diversity and Difference in Health promotion	2
SCPH 334	Social Determinants of Health	2
SCPH 394	Behaviour Change Communication	2
SCPH 396	Mass Communication In Health Education & Public Health	2

Vacation Term Year Three Semester Three

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 400	Vocational Training in Public Health III	4

OUTLINE OF PROGRAMME FOR YEAR FOUR SEMESTER ONE
Core Courses for Level 400 (All Options)

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 405	Introduction to Gender and Health Care	2
SCPH 410	Project Work	4
SCPH 413	Scientific Communication and Research	3
SCPH 417	Public Health Ethics	2
SCPH 419	Introduction to Public Health Policy	2
	Total	**13**

REPRODUCTIVE AND CHILD HEALTH (Level 400) ELECTIVE (Choose at most 4 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 403	Reproductive Health IV – Comprehensive Care for HIV/AIDS	2
SCPH 407	School Health Services II	2
SCPH 411	Child Survival IV: Seminar on Selected Interventions	2
SCPH 415	Leadership in Public Health	2

DISEASE CONTROL (Level 400) ELECTIVE (Choose at most 4 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 427	Zoonotic Diseases	2
SCPH 429	Database Management	2
SCPH 431	Public Health Surveillance of Chronic Diseases	2
SCPH 433	Emergency Preparedness and Outbreak Investigation	2
SCPH 443	Geographic Information Systems II	2
SCPH 441	Introduction to Field Epidemiology	3

ENVIRONMENTAL HEALTH (Level 400) ELECTIVE (Choose at most 4 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 451	Domestic and Industrial Waste Water Disposal	2
SCPH 453	Health Aspects of Housing	2
SCPH 455	Gender and Environmental Health Care	2
SCPH 457	Public Health Legislation, Regulation and Enforcement	2
SCPH 461	Human Excreta and Sewage Disposal	2

HEALTH INFORMATION (Level 400) ELECTIVE (Choose at most 3 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 429	Database Management	3
SCPH 441	Introduction to Field Epidemiology	3
SCPH 443	Geographic Information Systems II	2
SCPH 445	Clinical Data Classification and Coding I	3
SCPH 447	Electronic Health and Data Systems	2

PUBLIC HEALTH NUTRITION (Level 400) ELECTIVE (Choose at most 4 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 459	Communication for Nutrition and Healthy Lifestyle	3
SCPH 463	Epidemiologic Perspectives on Nutrition and Chronic Disease	2
SCPH 465	School Feeding Programmes	2
SCPH 467	Food Safety and Hygiene	2
SCPH 469	Food and Nutrition Policy	2
SCPH 485	Nutrition Transition in Ghana	2

HEALTH PROMOTION (Level 400) ELECTIVE (Choose at most 4 courses) Semester One

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 473	Intervention Strategies for Health Promotion	2
SCPH 475	Health Promotion Needs Assessment and Planning	2
SCPH 477	Health Psychology/Psychological Influence on Health	2
SCPH 479	School Based Nutrition Education	2
SCPH 483	Adolescent Health: Social Behavioural Perspective	2

SEMESTER TWO
Core Courses for Level 400 (All Options)

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 402	Health Promotion and Education	3
SCPH 410	Project Work	4
SCPH 462	Public Health Programme Planning and Evaluation	2
SCPH 492	Reproductive Health in Developing Countries	3
SCPH 494	Mental Health as a Public Health Issue	2
	Total	**14**

REPRODUCTIVE AND CHILD HEALTH (Level 400) ELECTIVE (Choose at most 3 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 404	Health Care for Aged and Elderly	2
SCPH 406	Mental and Social Health Care	2
SCPH 408	Traditional and Alternate Health Institutions	2
SCPH 412	Health Financing and Logistics Management	2

DISEASE CONTROL (Level 400) ELECTIVE (Choose at most 3 courses)Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 426	Health Promotion and Disease Prevention	2
SCPH 428	International Health Regulations	2
SCPH 432	Global Health Security	2

ENVIRONMENTAL HEALTH (Level 400) ELECTIVE (Choose at most 3 courses)Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 428	International Health Regulation	2
SCPH 432	Global Health Security	2
SCPH 446	Environmental Health Promotion and Education	2
SCPH 448	Institutional Development and Sector Management	2

HEALTH INFORMATION (Level 400) ELECTIVE (Choose at most 2 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 456	Information Technology Application in Health Management II	3
SCPH 468	Clinical Data Classification and Coding II	3

PUBLIC HEALTH NUTRITION (Level 400) ELECTIVE (Choose at most 3 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 474	Nutritional Rehabilitation	2
SCPH 476	Food Laws and Regulations	2
SCPH 478	Nutrition Seminar	2
SCPH 482	Malnutrition and Food Security	2

HEALTH PROMOTION (Level 400) ELECTIVE (Choose at most 3 courses) Semester Two

COURSE CODE	COURSE TITLE	CREDITS HRS
SCPH 426	Health Promotion and Disease Prevention	2
SCPH 486	Change Interventions for Chronic Disease	2
SCPH 488	Rights for the Health of Women and Children	2

REQUIREMENTS AND REGULATIONS
FOR BACHELOR DEGREES

8.1 ACADEMIC PROGRAMMES

8.1.1 The University's academic programmes are arranged in modules. Under the modular course structure, the University's academic calendar has been organized into a semester system, and instruction takes the form of courses evaluated in terms of credits. Units of courses are examinable at the end of every semester and, if passed, a student shall earn credit(s) for the units. The courses are coded and numbered in progressive order of difficulty, or in levels of academic progression.

8.1.2 a) Each School shall provide detailed information about the structure of courses leading to the award of Bachelor's degrees.
b) It is the responsibility of each student registered at the University of Health and Allied Sciences to familiarize himself or herself with the specific requirements of the bachelor's degree which the student plans to pursue, as well as the rules, regulations and policies of the University and of the Departments or Schools concerned.

8.1.3 Each student is responsible for ensuring that the courses in which registration is effected satisfy the programme requirements of the particular Bachelor's degree sought; advice and counselling for all who need assistance is freely available.

8.1.4 It is also understood that every student, by the act of registering, agrees to abide by all rules, regulations and policies of the University of Health and Allied Sciences and of the Departments or Schools in which that student is registered.

8.1.5 Each student is expected to be familiar with the General Information outlined in this Handbook as well as the information pertaining to the Department or School in which he or she is enrolled. Students shall therefore be held liable for any lapses. When in doubt, students may consult their Deans or Heads of Departments in writing with a copy to the Registrar asking that advice be given in writing.

8.1.6 The University reserves the right to conduct academic work (especially examinations) on any particular day of the week.

8.1.7 Except with the express written approval of the Vice-Chancellor, no student is permitted to register for two programmes at the same time either within or outside the University. The sanction for such an offence shall be the cancellation of the University registration or loss of studentship.

8.1.8 Exemption from any of these General Regulations may be granted only by the express permission of the Academic Board on the recommendation of the appropriate School Board.

8.1.9 Senior Secondary School candidates shall be admitted into Level 100 (First Year) of the Four-year Bachelor's Degree Programme.

8.1.10 Candidates on Transfer from another University: A candidate must have been formally admitted as a regular student to a Bachelor's degree course in a recognized university and made satisfactory progress over not less than one academic year. Local transfers are not usually encouraged. Transcripts of academic record must be made available to the Admissions Board.

8.1.11 Visiting/Occasional/Foreign Students: The University admits other students for varying durations in the Bachelor's degree programme, as Visiting, Occasional or Foreign students.

TOP UP PROGRAMMES REQUIREMENTS

8.2 ADMISSIONS

8.2.1 Admissions Board:

8.2.1.2 The Admissions Board shall be presented with a list of all candidate who satisfy the admission requirements for the Board to decide which candidates may be offered admission and to which programme.

8.2.3 Candidates who do not satisfy the admission requirements are not eligible for admission and shall not be considered by the Admissions Board.

8.2.4 The University reserves the right to ask a candidate who accepts an offer of admission while not satisfying the admission requirements to withdraw from the University, not withstanding progress made in the course.

8.3 COURSE OF STUDY:

A candidate who is admitted to a degree programme shall follow the approved programme of study over the prescribed period. No change of subject is allowed without the approval of the Dean of Faculty. A student may not graduate if he/she is found not to have followed the subjects assigned to him/her.

8.4 ACADEMIC SESSION

The Academic Session shall comprise two

Semesters and Community Field Service as follows:

First Semester - August - December
Second Semester - January - May
Community Service - June - July

8.5 STRUCTURE OF SEMESTER

A Semester shall normally be a minimum of 18 weeks' duration and shall be structured as follows:
Fifteen (15) weeks of Teaching (minimum)
One (1) week of Revision
Two (2) weeks of Examinations

8.6 ACADEMIC ADVISOR

In each department, all students shall be assigned academic advisors who shall provide counsel on course offerings.

8.7 REGISTRATION

For a student to obtain credit in any course, he or she must be admitted into the department, and must be properly registered for that course during the official registration period at the beginning of each semester. The student may plan his or her courses in consultation with his or her academic advisor(s). Choice of electives must be consistent with the teaching and examination timetables. A specified period for registration shall be set aside beyond which no registration shall be allowed. A student who fails to register during the specified registration period shall forfeit his or her right to register for the semester.

8.8 DURATION OF STUDY PROGRAMMES

8.8.1 The minimum period for completion of the Bachelor's degree programmes shall be eight (8) semesters; and the maximum period shall be twelve (12) semesters for Level 100 entrants. For students entering at Level 200, the minimum shall be six (6) semesters and the maximum shall be ten (10) semesters. Minimum and maximum periods for completion of programmes are presented in a tabular form below:

Entry Level	Minimum Period	Maximum Period
Level 100	8	12
Level 200	6	10

8.8.2 These minimum and maximum periods are calculated from the date of first registration.

8.8.3 A student who seeks re-admission beyond the minimum period shall be required to pay appropriate pro-rated fees as determined by the University.

8.8.4 Under exceptional circumstances, a student who is unable to complete his or her programme within the maximum period specified, may be allowed up to four (4) additional semesters to complete the programme on a fee-paying basis.

8.8.5 A student who is unable to complete his or her programme within the permissible maximum period allowed shall lose all credits accumulated, and his/her studentship shall be cancelled. Such a student may, however, be allowed to re-apply for admission into the University.

8.9 INTERRUPTION OF STUDY PROGRAMME

8.9.1 Subject to 8.9.4 a student in good standing may interrupt his or her study programme for two continuous semesters only, provided that the maximum period allowable for the completion of the programme is not exceeded.

8.9.2 A student who wishes to plan a suspension of his or her study programme for any period of time while remaining in good standing does so subject to the approval of the relevant Dean of School. The student shall apply in writing to the Dean through the Registrar, at least four (4) weeks before the commencement of the initial semester affected, stating reasons for the interruption. The decision of the Dean shall then be communicated to the Registrar, who in turn shall communicate same to the applicant prior to the applicant's temporarily leaving the University.

8.9.3 With the express written permission of the Vice-Chancellor, a student may be permitted to interrupt his or her studies by

two additional semesters, but not exceeding four semesters overall. It is expected that the student will initiate a request for such extension, giving reasons, according to the protocol described in Section 8.9.2.

8.9.4 A student who interrupts his or her studies beyond the allowed four (4) continuous semesters shall be deemed to have lost all accumulated credits. Consequently, his or her studentship will have been cancelled by virtue of the unauthorized leave-taking. However, ceteris paribus, such a student may be allowed to re-apply for admission into the University.

8.9.5 Where the grounds for interruption of studies is medical, the Director of University Health Services shall be required to advise the Registrar on the propriety and time period of the interruption. The Registrar shall cause the Director of University Health Services to investigate any medical report reaching his office from any health delivery facility outside the University Hospital and to advise accordingly.

8.9.6 Any student who does not go through the approved procedures before interrupting his or her studies, or who leaves the University without receiving the Registrar's written permission as described in 8.9.2, shall be deemed thereby to have abandoned his or her studentship. Subsequently, the Registrar shall cause the name of such a student to be removed from the Student Roll.

8.10 COURSE CREDIT

One (1) course credit shall be defined as follows:
One hour lecture, and
one hour tutorial, or
one practical session (of two or three hours), or
six hours of field work per week for a semester.

8.11 CODING AND NUMBERING OF COURSES

All degree courses shall have letter and number codes beginning with four letters signifying a Department or subject, followed by a three-digit number in one of the following ranges:

Level 100 Courses	:	100 - 199
Level 200 "	:	200 - 299
Level 300 "	:	300 - 39
Level 400 "	:	400 - 499

The last digit in the number code shall be:
Zero (0) for a course that is offered in both semesters;
Odd (1, 3, 5, 7, or 9) for a course offered in the first semester;
Even (2, 4, 6, or 8) for a course offered in the second semester

8.12 MINIMUM AND MAXIMUM WORK-LOAD PER SEMESTER

8.12.1 A student shall be required to carry a minimum workload of eighteen (18) credits per semester and a maximum of twenty-three (23) credits.

8.12.2 Any exception to the limits placed upon credit load as described in 8.12.1 shall be particular and one-off, requiring prior written approval of the Pro-Vice-Chancellor. A student must give reasons for requesting such an exception and must apply for it in writing to the Pro-Vice-Chancellor through the Dean of School.

8.13 STUDY PROGRAMME FOR BACHELOR'S DEGREE

The Total Study Programme (TSP) for the Bachelor's degree shall comprise:
(I) General University Requirements
(ii) School Requirements (where applicable)
(iii) Core Courses - i.e. Major Departmental Requirements
(iv) Prescribed Electives (to be defined by Major Department)
(v) Electives – i.e. of student's own choosing

8.14 UNIVERSITY REQUIRED COURSES

These shall count towards the award of degree in the four-year degree programme. All must be taken and passed with a grade 'D' or better.

COURSE CODE	COURSE TITLE	TARGET GROUP
UHAS 101	English Language	All students
UHAS 103	Quantitative Literacy	All students
UHAS 105	Information Literacy	All students
UHAS 105	Academic Writing	All students
UHAS 107	Community Entry and Organisation	All students
UHAS 109	Communication Skills and Report WritingAll students	All students
UHAS 111	Ghanaian and African Studies	All students

8.15 GRADING SYSTEM

Student performance in a course shall be graded as follows:

LETTER	GRADE MARK	GRADE POINT	INTERPRETATION
A	80 – 100	4.0	Distinction
B+	75 – 79	3.5	Credit
B	70 – 74	3.0	Good
C+	65 – 69	2.5	Fairly Good
C	60 – 64	2.0	Average
D+	55 – 59	1.5	Below Average
D	50 – 54	1.0	Marginal Pass
E	45-49	0.5	Unsatisfactory
F	0 – 44	0	Fail

Note!! *Although 'E' is a failure grade, it may still be accepted as fulfilling a prerequisite for free-elective courses. Any mark below 50 is a FAILURE.

OTHER GRADES

GRADE	INTERPRETATION	GRADE POINT
X	Fail	0
Z	Disqualification	0
I	Incomplete	0
Y	Continuing	0

8.15.1 Grade Point (GP)
Each grade is assigned an equivalent grade point as indicated above. For each course completed, the number of (grade) points earned by a student is computed as the product of the number of credits for that course and the grade point equivalent of the letter grade obtained for that course.

8.15.2 Cumulative Grade Point Average (CGPA)
The student's cumulative grade point average is calculated by dividing the total number of grade points obtained, up to any specified time, by the total number for credits of all courses for which the student has registered up to that time.

8.15.3 Final Grade Point Average (FGPA)
The FGPA is the CGPA for all courses under consideration calculated up to the end of a student's academic programme.

8.16 DEFINITIONS OF GRADES

8.16.1 Pass Grades: Grades A to D constitute Pass grades.

8.16.2 Failure Grades: Grades E, F, X, Z constitute Failure grades.

8.16.3 Continuing: A grade 'Y' (for Continuing) shall be awarded at the end of a semester to any student who is taking a course which continues into the next semester.

8.16.4 Audit: A grade 'AUDI' shall be awarded for attendance at lectures where no examination is taken, or where an examination is taken, but no mark can be returned, for good reasons. The Grade AUDI is not taken into account in the calculation of the FGPA.

8.16.5 Non-Completion of Course:
(I) A grade 'I' (for 'incomplete') shall be awarded to a student who is unable to complete a course for reasons adjudged by the Board of Examiners as satisfactory. Such a student shall be expected to complete the course the very next time the course is available.
(ii) A grade 'X' shall be awarded to a student who is unable to complete a course.

8.16.6 Disqualification:
(I) A grade 'Z' denotes 'disqualification' from an examination as a result of an examination malpractice or offence, and shall be awarded whenever it has been established that a candidate attempted to gain an unfair advantage in an examination, be it in a principal subject or an ancillary or any other paper or assessment exercise.
(ii) A candidate awarded a grade Z may be debarred from taking a University Examination for a stated period, or indefinitely, or may be expelled from the University altogether.
(iii)A grade Z shall be awarded in accord with the procedures spelled out in Section 10.25.

8.17 ELIGIBILITY FOR EXAMINATIONS

A student shall attend all such lectures, tutorials, seminars and practicals, and

undertake all other activities and assignments as are approved by the University in addition to those prescribed for the courses in the programme for which he/she has registered. Each Department shall, with the approval of the Academic Board, determine the requirements for the courses they offer. A student who does not fulfil the requirements for any course shall not be allowed to take the examination for that course. A student who is absent for a cumulative period of twenty-one (21) working days from all lectures, tutorials, practicals and other activities prescribed for any course in any semester shall be deemed to have withdrawn from the course. Such a student shall not be permitted to sit the semester examination. In the case of a core course, the student shall be deemed to have withdrawn from the entire programme.

8.18 REGISTRATION FOR EXAMINATIONS

8.18.1 (I) Registration for a University examination shall require endorsement of the Registration List by the Head of Department to the effect that the candidate has pursued satisfactorily the approved course(s) of study in each subject being offered over the prescribed period. A candidate's registration shall not be valid unless it is so endorsed.

(ii) In the event of withholding of an endorsement, the Head of Department shall request the appropriate School Board to confirm the action taken.

(iii) These lists shall be deemed as constituting the basis for registration for end-of-semester examinations. Correlatively, students who are duly registered for a particular course but who fail to take the end-of-semester examination which has been scheduled for the course shall be deemed to have absented themselves from that examination, and therefore a grade X shall be awarded for that particular course.

8.18.2 (I) With respect to their need or wish to ADD or DROP ELECTIVE courses, candidates shall have up to three (3) weeks (twenty-one (21) working days) from the commencement of the semester within to do so.

8.18.3 (I) After twenty-one (21) working days of the semester, Departments shall publish lists of registered candidates in all the courses offered by the Department, for verification by students. The lists of registered candidates shall be forwarded to the Office of the Registrar before the end of the sixth week of the semester. It is the responsibility of students to check these lists and to draw to the attention of the Head of Department any infidelities discovered at the earliest opportunity.

(ii) In particular, it is the responsibility of each candidate to ensure that the relevant Examination Registration Lists reflect the ADD or DROP adjustments to his or her course load. Therefore each candidate is responsible for keeping copies of all documents which may be called for as evidence of compliance with the ADD and DROP procedures described in Section 8.18.2 within the time frame allowed.

8.19 SEMESTER EXAMINATIONS

8.19.1 Each course, with the exception of project work involving a long essay, clinical or other practical work, shall normally be completed in one semester.

8.19.2 A final (end-of-semester) examination shall normally be required as a component of the assessment for every course. An examination schedule showing time and place of examinations for each course shall be published each semester.

8.19.3 Continuous assessment shall normally be required as part of every course during the semester or semesters in which the course is run.

There shall be at least 7 (seven) assessment examinations in a semester for theory course and 3 (three) assessment examinations in a semester for clinical/ practical courses.

8.19.4 All practical courses in Levels 100 and 200 shall be assessed entirely by continuous assessment, that is, by marks obtained from practical workbooks.

8.19.5 All clinical and practical courses after Level 200 shall be assessed by a combination of continuous assessment which shall contribute 30% to the final course mark, and an end-of-semester examination which shall contribute 70% to the final course mark.

8.19.6 No exemption shall be granted from any part of Levels 300 and 400 courses and examinations.

8.20 EXTERNAL EXAMINERS

8.20.1 External examiners shall be required for Levels 300 and 400 clinical/practical examinations.

8.20.2 All external examiners shall be required to submit a written report on all aspects of the examination in which they examined.

8.21 SUPPLEMENTARY EXAMINATIONS

8.21.1 (I) A student who fails to obtain a minimum mark of 50% or a minimum grade point average of 1.0 in any course thereby fails that course and shall be required by the Examiners' Board to re-write the examination in the failed course at a Supplementary Examination to be held in the Long Vacation.

(ii) A student who obtains at minimum a mark of 50% or a minimum grade point average of 1.0 or above in any course is said to have passed that course and thereby shall be ineligible to re-write the final examination for that passed course. The attempt to participate in a Supplementary Examination exercise in order to re-write a final examination for a passed course may be interpreted as an attempt to gain unfair advantage and may be treated as an academic offence.

8.21.2 A student who fails any portion of a course that has both theoretical and practical components shall be required by the Examiners Board to re-write all parts of the examination

(i.e. both the practical and theory components).

8.21.3 (I) If a student passes the Supplementary Examination, he or she shall be awarded a mark not exceeding 54% (grade D).

(ii)Calculation of the final grade of a course for which a candidate has re-sat a Supplementary Examination shall not include any continuous assessment marks accrued by the candidate enrolled in that course during any previous semester.

8.21.4 A student who fails to obtain the requisite pass in a core course after the Supplementary Examinations shall be asked to repeat the academic year.

8.21.5 If a student repeats a course and passes its examination, he or she shall be awarded the full grade earned on that occasion. The student's transcript will show the number of occasions the candidate took the examination for that particular course and the grades earned on all such occasions.

8.21.6 A student shall be allowed to re-sit a failed course only upon payment of the appropriate fee.

8.21.7 A student shall not be allowed to take Supplementary Examinations for more than four (4) courses enrolled within the same year in any programme. For the avoidance of doubt, any student who has failed more than four (4) courses at one Level of his or her programme, shall be directed by the Examiners' Board to re-register for those courses and to repeat the entire year of the Level at which he or she has failed more than four (4) courses, instead of sitting Supplementary Examinations for those courses.

8.21.8 (I) A student who repeats a Level shall be required to audit all courses which he or she has already passed at that Level during previous semesters. Such student shall be required to take all continuous assessment examinations but not the end-of-semester examination in those previously passed courses. A grade AUDI shall be awarded for all such courses.

(ii) As per Section 8.33 below, all pass and fail course marks obtained previously by a student who has repeated an entire Level shall remain on the student's transcript record.

8.22 STUDENT IN GOOD STANDING

A "student in good standing" shall be one whose Cumulative Grade Point Average (CGPA) is at least 1.0 (Grade D) and who has passed all core courses and prescribed electives.

8.22.1 Passing and Withdrawal

8.22.1.1 Regulations for Passing

A student who fails any course after repeating an entire Level outright without taking the Supplementary shall be required to rewrite the course examination at the next Supplementary Examination. If the student fails to obtain a pass mark or grade upon the third attempt, then he or she shall not be allowed any further attempts. A student who fails any core course after three (3) exam sittings shall not be allowed to re-sit any further examinations or to make further attempts to pass that course.

8.22.1.2 Regulations for Progression
(I) A student shall proceed to the next Level of the programme if and only if he or she has passed all the core courses and prescribed electives in all examinations of the preceding Level.

(ii) There shall be no probation.

8.22.1.3 Regulation for Withdrawal
A student who does not qualify to progress on the basis of 8.22.1.1 shall be directed by the Registrar to withdraw from the University.

8.23 DEFERMENT OF EXAMINATION

8.23.1 On grounds of ill-health: A student who has satisfied all the requirements for taking examinations as prescribed in Section 8.17 but is unable to sit for the main (end-of-semester) examination on grounds of ill-health, upon on application in writing to the Registrar together with exhibition of a Medical Certificate issued by the Director of University Health Services, shall be allowed to defer the semester examination and take the examination at the next offering. Subsequent applications for deferment on grounds of ill-health shall be subject to a Medical Certificate issued by a properly constituted Medical Board.

8.23.2 On grounds other than ill-health: In cases of requests for deferment on grounds other than ill-health, the appropriate Dean shall invite the applicant for an interview and advise the University accordingly. It shall be the student's responsibility to satisfy the University beyond reasonable doubt why he or she wishes to defer the examinations and it shall be determined by the University whether these reasons warrant an authorized deferral.

In all cases of requests for deferment of examinations, the applicant(s) shall obtain written responses from the Registrar before leaving the University in good standing.

8.24 DECLARATION OF RESULTS

Results of final examinations taken at the end of each semester shall normally be published by the Registrar before the commencement of the next semester.

A result slip indicating the student's performance on examinations may be accessed under ordinary conditions through the MIS web portal on the University's website www.uhas.edu.gh

8.25 ELIGIBILITY FOR THE BACHELOR'S DEGREE

A Bachelor's degree appropriately designated shall be awarded to a candidate who has been properly admitted to the University and who has followed the approved courses of study over the prescribed period, and has satisfied the following conditions:

(i) University requirements:
a)Evidence of regular enrolment in the degree programme
b) Discharge of all obligations owed to the University
c) 'Pass' grades obtained in all University Required Courses
d) Satisfactory performances in the appropriate University examinations
(ii) School and Departmental requirements:
Satisfactory discharge of such requirements as may be prescribed for the degree.

8.26 REQUIREMENTS FOR BACHELOR'S DEGREE GRADUATION

A student shall be deemed to have satisfied the requirements for graduation if the student has:
(I) fulfilled all General University and Departmental/School requirements
(ii) accumulated the minimum number of credits required by the Department/School, including core and prescribed electives.

8.27 EXAMINERS' BOARD

8.27.1 An Examiners' Board shall convene for the Main and Supplementary Examinations at all Levels.

8.27.1. 2 The Examiners' Board for Levels 100 and 200 shall comprise the following:

(I) Dean of School of Basic and Biomedical Sciences – Chairman
(ii) Deans of relevant Schools
(iii) Vice Deans
(iv) Heads of relevant Departments
(v) Internal Examiners for various courses
(vi) The School Secretary (in attendance)
(vii) The Assistant Registrar (Academic) – Secretary

8.27.3 The Examiners' Board for Levels 300 and 400 shall comprise the following:
(I) Dean of the relevant School – Chairman

(ii) Vice Deans
(iii) Heads of relevant Departments
(vi) Internal Examiners for various courses
(v) The School Secretary (in attendance)
(vi) The Senior Assistant Registrar (Academic) – Secretary

8.27.4 The Examiners' Board shall receive, consider, and determine the results of the examinations of the relevant School at all Levels.

8.27.5 Each Examiners' Board shall be required to make appropriate recommendations concerning each candidate based upon his or her performance and also upon any aspect of the examinations that the Board deems fit.

8.27.6 The decisions and recommendations of each Examiners' Board shall be subject to the approval of the University Academic Board.

8.28 AWARD OF DEGREES

8.28.1 All end-of-semester examination results from Level 100, including University and School required courses and prescribed electives, shall be taken into account in the computation of the Final Grade Point Averages (FGPA).

8.28.2 The GPAs from Levels 100 to 400 shall have equal weighting.

8.28.3 In the determination of the FGPA, only pass grades shall be used.

8.28.4 All degrees awarded by the University are professional qualifications shall not be classified. However, a student who obtains a FGPA of 3.75 – 4.0 or 3.25 – 3.74 shall be awarded Distinction or Credit respectively. The qualification shall appear on the Certificate.

8.29 CONFIRMATION OF AWARD OF DEGREE

A list of candidates who are deemed eligible as in Sections 8.23 and 8.24 shall be laid before the Academic Board for approval. No award shall be conferred unless the Academic Board is satisfied that the candidate has met all the conditions for the award of a degree.

8.30 PRESENTATION OF AWARDS

Following confirmation of an award of a degree as in Section 8.29, the candidate shall be entitled to be awarded the appropriate Bachelor's degree under the seal of the University at a Congregation of the University assembled for that purpose. The degree shall indicate the programme offered.

8.31 CANCELLATION OF AWARD

Notwithstanding previous confirmation of an award of a degree as in Section 8.29 and presentation of a certificate as in Section 8.30, the Academic Board may at any time cancel an award, even with retrospective effect, if it becomes known that:

(I) the candidate had entered the University with false qualifications; or
(ii) the candidate had impersonated someone else; or
(iii) the candidate had been guilty of an examination malpractice for which the grade Z would have been awarded; or
(iv) other reasons emerge that would have led to the withholding of conferment of the award in the first place.

in any such event, the decision of the Academic Board shall be published on the University Notice Board and the candidate notified. Such cancellation and the reasons for it shall be entered on the candidate's transcript.

8.32 DATING OF BACHELOR'S DEGREE

The Bachelor's degree of the University of Health and Allied Sciences shall be dated with reference to the last day of the semester during which the final (or supplementary) examination was taken.

However, in the case of students who face disciplinary action, the dating of the certificate shall be the date on which the sanction is fully served.

8.33 TRANSCRIPT OF ACADEMIC RECORD

At the end of a student's programme, the University shall, on the payment of an appropriate fee, issue to the particular student a complete transcript of his or her academic record. This transcript shall record all courses attempted and all results obtained.

8.34 TRANSFER STUDENTS

A student transferring from one university to this University shall take courses over a study period of at least four (4) semesters as a full-time student, and shall satisfy all UHAS University and School required courses. The final grade point average (FGPA) shall be based only on the courses taken at the University of Health and Allied Sciences. Non-UHAS courses will not appear on UHAS transcripts.

REGULATIONS FOR JUNIOR MEMBERS

9.0 REGULATIONS FOR JUNIOR MEMBERS

9.1 The term "Junior Member" means a person in statu pupillari enrolled for the time being in the University of Health and Allied Sciences.

9.1.2 Regulations affecting Junior Members shall be made from time to time by the Academic Board in accordance with the University of Health and Allied Sciences Act, 2010 (Act 828) (referred to herein as "the Act") and the Statutes of the University of Health and Allied Sciences, 2011 (referred to herein as "the Statutes").

9.1.3 These regulations shall apply to all Junior Members.

9.1.4 Ignorance of regulations or of any public notice shall not be accepted as an excuse for their breach. Accordingly, upon enrolment, every student shall be required to obtain a copy of such University, Hostel and other Regulations relating to his or her condition and which are for the time being in force.

9.1.5 Junior Members shall conduct themselves in a quiet and orderly manner, and shall pursue their studies with all diligence; they shall observe the Statutes, regulations, and orders made from time to time by the appropriate authorities.

9.1.6 The operation of these Regulations shall be without prejudice to the application of the general laws of Ghana, the Act, and the Statutes which apply to all persons in the University.

9.1.7 The officers of the University who have a special responsibility, under the Vice-Chancellor, for the discipline of Junior Members are the Registrar and such officers who may be appointed for this purpose from time to time. It shall be an offence to disobey these officers in the discharge of their University duties.

9.2 ADMISSION AND RESIDENCE

9.2.1 A Junior Member who does not hold an award granted by the Government of Ghana, or by an institution recognized by the University, shall be required to pay all approved fees on or before registration.

9.2.2 A Junior Member whose accounts are in arrears and unpaid at the beginning of an academic year or semester shall normally not be allowed to come into residence or attend lectures until his outstanding accounts have been settled.

9.2.3 Dates of semesters are announced in University Notices. Junior Members admitted to residence are required to come into residence following registration and to remain continuously in residence until the last day of semester unless permission is granted for temporary absence.

9.2.4 In cases of absence involving non-attendance at lectures, tutorials, practicals, project activities, continuous assessment exercises, or other academic work, the written permission of the Head of Department concerned must be obtained.

9.2.5 Admission of Junior Members to the University shall be subject to their passing a medical examination recognized as authoritative by the Director of University Health Services.

9.2.6 Membership of the Students' Representative Council (SRC) is compulsory for all Junior Members.

9.3 NAMES OF JUNIOR MEMBERS

9.3.1 For the purposes of the University, Junior Members are known only by the names which they have signed in the Application Form and the Register of Matriculation and are known by those names only in the sequence in which they were signed (that is, first name, middle name[s] and surname).

9.4 CHANGE OF NAME

As an institutional policy, the University does not accept requests to change or amend names or other records of students.

9.5 ATTENDANCE AT LECTURES AND EXAMINATIONS

9.5.1 Junior Members are required to attend lectures, tutorials and practical classes specified for their course of study, and all such examinations as the University or the departments may from time to time require, and to perform all written and practical work prescribed for them.

9.5.2 Junior Members who absent themselves from lectures, tutorials and practical classes for a cumulative total of twenty-five percent (25%) in any one semester will be deemed not to have satisfied the attendance requirements for the semester. Such Junior Members shall be asked to withdraw from the University.

9.6 Use of Academic Dress
All Junior Members are required to wear the academic dress appropriate to their status on the following ceremonial occasions:
(i) Matriculation
(ii) Congregation, and other occasions as required

9.7 IMPOSITION OF FINES

A fine may be imposed by the Vice Chancellor, or the Pro Vice Chancellor, or Dean, upon any Junior Member who has upon the judgment of the said Dean, infringed any of the published Regulations of the University or rules of any Hall, University Department, Institute, School, Library or any other unit of the University.

9.8 FORMATION OF SOCIETIES AND CLUBS

9.8.1 Student Societies and Clubs in the University shall be formed at the request of at least ten interested students. In addition, there must be a Senior Member who will be the Senior Treasurer.

9.8.2 The request should be submitted for approval by the Residence Board through the Students' Representative Council and shall be accompanied by the recommendation of the Students' Representative Council and the Constitution/Bye-laws of the proposed Society or Club.

9.8.3 The proposed Society or Club shall be formally promulgated in the University Reporter after the Residence Board has given its approval.

9.8.4 Within three (3) months from the date of the promulgation of the Society or Club, the Secretary shall deposit in writing the names of persons holding principal offices of the Society or Club with the Registrar and with the Dean of Students. Thereafter, the Registrar and the Dean of Students shall be furnished with the names of the Principal Officers of every Society and Club, once a year.

9.9 PUBLIC FUNCTIONS WITHIN THE UNIVERSITY

9.9.1 Students who wish to organise any public function within or outside a UHAS hostel shall request in writing and obtain prior permission from the Head of Hall or from the Dean of Students as appropriate. The Warden shall in turn inform the Registrar and the Vice-Chancellor of such authorization if granted.

9.9.2 An application in writing for permission to organise a function should provide the following information:

(I) date and time of the function
(ii) place where the function is to take place
(iii) description of the function together with names and affiliations of lecturers, speakers, or performers whose participation is planned

9.9.3 This information together with evidence of fulfilment by the organizers of any requirements imposed by law in relation to the holding of such a function should normally reach the Registrar at least three (3) days before the function takes place. The Registrar may impose such other requirements and conditions as appear to him to be necessary or desirable.

9.9.4 For the purpose of this Section 9.9, a "public function" denotes one to which persons other than Senior and Junior Members and administrative staff of the

University are invited or entitled to attend.

9.10 PROCESSIONS AND DEMONSTRATIONS

9.10.1 Any student or students wishing to organise a procession or demonstration in the University shall notify the Registrar in writing at least three (3) days before the procession or demonstration is due to take place.

9.10.2 This notification shall state the purpose of the procession or demonstration and the name(s) of the organiser(s).

9.10.3 Students may not demonstrate or go on procession in or outside campus without the prior written approval of the Registrar.

9.10.4 The Registrar may prescribe special conditions, limitations, or restrictions as considered appropriate in the circumstances.

9.10.5 The procession or demonstration shall follow an approved route and shall keep as close as possible to the right side of roads in order to ensure free passage of traffic.

9.10.6 No procession or demonstration shall be convened and sustained between the hours of 6.00 pm and 6.00 am.

9.10.7 During the procession or demonstration, nothing shall be done or said that may instil or occasion violence or might be deemed to cause a breach of the peace.

9.10.8 During the course of a procession or demonstration or a mass action, if any acts of violence or breach of University regulations, rules or laws occur, then the perpetrators as well as the organiser(s) shall be held jointly and severally responsible.

9.10.9 The fact that a procession or demonstration is not prohibited in no way implies that the University has either approved of, or is in sympathy with, its objectives.

9.10.10 For processions or demonstrations conducted outside the University, the organiser(s) should, in addition to the foregoing, notify the Ghana Police and follow other requirements under the Public Order Act, 1994 (Act 491).

9.11 PUBLICATIONS

9.11.1 The Vice-Chancellor will be informed of any intention to produce a student publication or other communication medium within the University. The Vice-Chancellor's approval in writing shall be obtained for such a publication or other media presentation prior to its production.

9.11.2 A copy of each issue of such materials shall be lodged with the Vice-Chancellor, and or the Registrar as appropriate, as well as the University Librarian, on the day of publication or before more general distribution.

9.11.3 Each issue shall state the name of the author(s), editor, the membership of the editorial board, and the publisher.

9.11.4 The members of the editorial board will be held jointly responsible for the full contents of each issue of the publication.

9.12 OFFENCES

9.12.1 Academic offences
It shall be an offence for a student knowingly:

(a) to forge or in any other way alter or falsify any document or evidence required by the University, or to circulate or make use of any such forged, altered or falsified document, whether the document or record be in print or electronic form;

(b) to use or possess any unauthorised aid or aids, or to obtain unauthorised assistance in any academic examination or assigned exercise, or in connection with any other form of academic work;

(c) to impersonate another person, or to have another person impersonate, at any academic examination or assessed performance, or in connection with any other form of academic work;

(d) to represent, without acknowledgement of its authorship by another, an expression of an idea or work of

another in any academic examination, or assessed performance, or in connection with any other form of academic work;

(e) to submit, without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course or programme of study in the University or elsewhere;

(f) to submit any academic work containing a purported statement of fact or reference to a source which has been concocted;

(g) to engage in the sale of unpublished academic lecture material, such as lecture notes, handouts, slides without authority;

(h) to gain access to or procure or cause such access to be gained to any office or other facility of the University or University official for purposes of depositing, altering or substituting examination material for the benefit of the student or any other person;
(I) to steal a colleague's assignment; or

(j) to steal a colleague's answer script, or to assist another in such misappropriation;

(k) to forge or in any other way alter or falsify any academic record or document,

(l) to circulate or make use of any such forged, altered or falsified record, whether the record be in print or electronic form; or

(m) to engage oneself, or to assist another, in any form of academic cheating, dishonesty, misconduct, fraud, misrepresentation, or deceit not herein otherwise described, in order to obtain academic credit or other academic advantage of any kind.

9.12.2 A graduate of the University may be charged with any of the above offences committed knowingly while he or she was an active student, when in the opinion of the University, the offence would have resulted in a sanction had it been detected at the time it was committed.

9.13 NON-ACADEMIC OFFENCES

Without prejudice to the application of national laws by the University, no Junior Member of the University shall:

(a) assault another person or threaten any person with assault, whether sexual or otherwise, or commit a battery against another person;

(b) cause or threaten any other person with bodily harm, or cause any other to fear bodily harm;

© knowingly create a condition that unnecessarily endangers the health or safety of other persons;

(d) threaten any other person with damage to such person's property, or knowingly cause any other person to fear damage to her or his property;

(e) engage in a course of vexatious conduct that is directed at one or more specific individuals, and which may be based on the race, ancestry, place of birth, origin, colour, ethnic origin, citizenship, sex, sexual orientation, creed, age, marital status, family status, disability, receipt of public assistance, or record of offences of that individual or those individuals;
– or that is known to be unwelcome by the target; and
– which exceeds the bounds of freedom of expression or of academic freedom as these are understood in accepted practice, and in University policies including but not restricted to those explicitly adopted;

(f) cause by action, threat or otherwise, a disturbance that the member knows may obstruct any activity organised by the University or by any of its divisions, or that interferes with the right of other members to carry on their legitimate activities, or to speak or to associate with others. For example, peaceful picketing or other activity outside a class or meeting that does not substantially interfere with the communication inside, or impede access to the meeting, is an acceptable expression of dissent;

(h) steal, knowingly appropriate, destroy, or damage premises of the University or any physical property that is not his or her own resource;

(l) knowingly destroy or damage information or intellectual property belonging to the University or to any of its members;

(j) in any manner whatsoever, knowingly deface the inside or outside of any building of the University;

(k) knowingly possess effects or property of the University appropriated without authorisation;

(l) knowingly create a condition that endangers or threatens destruction of the property of the University or of any of its members;

(m) knowingly use any facility, equipment or service of the University contrary to the expressed instruction of a person or persons authorised to give such instruction, or without just cause;

(n) knowingly mutilate, misplace, misfile, or render inaccessible or inoperable any equipment or stored information such as books, film, data files, or programmes from a library, computer or other information storage, processing or retrieval system;

(o) knowingly or maliciously bring a false charge against any member of the University;

(p) counsel, procure, conspire with, abet, incite or aid a person in the commission of any offence defined in these Statutes;

(q) deface the trees on campus or unauthorised structures with advertising or other material or notices howsoever described;

(r) sexually assault or rape a person;

(s) defecate outside the designated buildings or places on campus;

(t) produce or distribute pornographic material on the premises of the University; or

(u) indecently expose himself or herself in public.

9.13.1 Without prejudice to the generality of the above, it is an offence for a member of the University to sexually harass another member of the University by engaging in bullying or unwelcome or unwanted behaviour of a sexual nature, including but not limited to attempting to touch or touching, attempting to fondle or fondling, attempting to caress or caressing.

9.13.2 No person found by a University disciplinary board to have committed an offence under these Regulations shall refuse to comply with a sanction or sanctions imposed under the procedures of these Statutes.

9.13.3 In addition to offences stated above, it shall be an offence for a Junior Member to:

(I) cultivate, possess, use, or peddle narcotics or other drugs listed in the Schedule to the Narcotic Drugs (Control, Enforcement and Sanctions) Act, 1990 (PNDCL 236)

(ii) wilfully cause damage to University property or the good name of the University, or to incite others to cause such damage

(iii) publish or disseminate defamatory material on the campus

(iv) smoke in a library, lecture theatre, laboratory, classroom, seminar space, storage area, recreational facility, restroom, or other public place on the campus

(v) harass, physically threaten, or throw any person into ponds in the University environs

(vi) possess firearms on campus

(vii) engage in petty trading

(viii) make undue noise within the University precincts, in particular during the hours between 10.00 p.m. and 6.00 a.m. being regarded as hours of quiet, provided that this rule shall not apply where permission to organise a function has been granted by the Registrar.

9.14 USE OF VEHICLES

9.14.1 Any Junior Member who wishes to use or to keep a vehicle on the campus of the

University must obtain permission from the University through the Registrar.

9.14.2 The University accepts no responsibility for students' vehicles, or for any damage that may occur to them or to their owners, drivers, or passengers. The use of such vehicles is a privilege which is enjoyed at the sole risk of the persons concerned and which will be withdrawn if it is abused.

9.14.3 The University does not provide garages nor reserved parking space for students' vehicles.

9.15 COLLECTION OF MONEY

Permission to make general collections of money other than for club subscriptions and cinema shows or parties must be obtained from the Registrar. Junior Members are advised to ask to see the license or other valid authority of any collector who comes from outside the University.

9.16 RULES AND PROCEDURES RELATING TO DISCIPLINE

9.16.1 If a student violates Hall regulations, disciplinary measures shall be taken by the authorities of the residential hall to which he or she belongs.

9.16.2 (a) There shall be a disciplinary board or committee for Junior Members.

(b) A disciplinary board or committee shall investigate an allegation of misconduct referred to it by the Disciplinary Officer or the Registrar and shall make appropriate decisions on the charges including sanctions. The Vice-Chancellor shall implement the decisions of the Disciplinary Board or Committee in accordance with these Statutes.

(c) (i) The Registrar or other authorised University official shall cause to be investigated an allegation of misconduct referred to him or her by the Disciplinary Officer.

(ii) Where investigations disclose misconduct, disciplinary proceedings shall be instituted before the appropriate disciplinary board or committee by the Disciplinary Officer.

(d) For the avoidance of doubt, it shall not be necessary to conduct an investigation of misconduct where the University is already in possession of the relevant evidence. The persons identified in the evidence shall be charged directly before the appropriate disciplinary committee by the Disciplinary Officer.

(e) Where a disciplinary action concerns a person who is a member of the disciplinary committee, the Vice-Chancellor shall replace that person with a suitably qualified alternate.

(f) The Registrar shall appoint a disciplinary board to deal with any matter of discipline affecting junior members which shall comprise:

(I) three senior members, one of whom shall be designated as chairman by the Registrar

(ii) two students nominated by the Students' Representative Council.

9.16.3 A disciplinary proceeding in respect of a junior member is without prejudice to the right of the Academic Board to investigate an allegation of impropriety or malpractice relating to admission into the University or examinations and to take appropriate action including disciplinary sanctions.

9.16.4 The Registrar shall provide secretarial services to the disciplinary board.

9.16.5 The University shall appoint a Disciplinary Officer not below the rank of an Assistant Registrar who shall be responsible for prosecuting junior members accused of breaching the provisions of any enactment.

9.16.6 No charge shall be laid except with the approval of the Vice-Chancellor.

9.16.7 A charge shall be in writing, addressed to the accused, signed by or under the authority of the Registrar and filed with the Secretary to the disciplinary board or committee. It shall contain a statement of the offence or breach with sufficient detail and shall be filed with the Registrar. The Registrar shall promptly notify the Chairman and the

Secretary.

9.16.8 Upon receipt by the Chairman and the Secretary of a charge which appears to be in proper form, the Chairman shall convene proceedings immediately and give appropriate notice of a date, time and place for the hearing to the accused. The Chairman shall ensure that the proceedings are conducted with due dispatch.

9.16.9 The Vice-Chancellor shall implement the decisions of the Disciplinary Board or Committee.

9.17 SANCTIONS

9.17.1 One or more of the following sanctions may be imposed by a Board upon the conviction of any person:

(I) an oral or written reprimand;

(ii) an order for the resubmission of the piece of academic work in respect of which the offence was committed, for evaluation, such a sanction shall be imposed only for minor offences and where the student has committed no previous offence;

(iii) assignment of a grade of zero or a failure for the academic work in respect of which the offence was committed;

(iv) a reduction of the final grade for the course in respect of which the offence was committed;

(v) denial of privileges to use any facility of the University, including library and computer facilities;

(vi) a monetary fine;

(vii) suspension from a course or courses, a programme, an academic unit or division, or the University for such a period of time up to five years as may be determined by the Disciplinary Board;

(viii) expulsion from the University. Expulsion shall mean that the student shall be permanently denied registration in any UHAS programme;

(ix) disqualification from contesting elections or removal from any office in the University.

9.17.2 For the avoidance of doubt, notwithstanding previous conferment or confirmation of an award of a degree, diploma, certificate, standing, credits or any other qualification how-so-ever described, the University shall have the power to cancel or withhold or withdraw any award at any time it becomes known that:

(I) candidate had gained admission into the University with false qualifications; or

(ii) a candidate had impersonated someone else, or

(iii) a candidate had been guilty of an examination malpractice for which a grade Z would have been awarded; or

(iv) a candidate had engaged in any other conduct which in the opinion of the University would have resulted in the cancellation or withdrawal of the award.

9.17.3 The decision to cancel, withhold, or withdraw an award shall be made by Council on the recommendation of the Academic Board.

9.17.4 The Vice-Chancellor shall have power to order that any sanction imposed by the Board be recorded on the student's academic record and transcript. The decision of the Vice-Chancellor shall be reported by the University in the University bulletin and, where appropriate, in the national media.

APPEAL

9.18.1 Any Junior Member who is aggrieved by any disciplinary action may appeal to the University of Allied and Health Sciences Appeals Board in accordance with the rules in the Appendix.

9.18.2 The Appeals Board shall hear and determine appeal matters on:

(I) acts or omissions in contravention of the Act or the Statutes enacted by the Council,

(ii) grievances by students against the University on matters related to welfare and

discipline, or

(iii) any other matter or dispute referred to the Board by the Council.

9.18.3 The University of Allied and Health Sciences Appeals Board consists of:

(I) a president who is a retired justice of the Superior Court of Judicature or a lawyer qualified to be so appointed,

(ii) two lawyers of high moral integrity at least ten years' standing at the Bar, one of whom is a woman; and

(iii) two persons of high moral integrity who are not legal practitioners or employees of the University, one of whom is a woman.

9.18.4 The president of the Board or the president's alternate and two other members constitute a panel for the hearing and determination of a case or matter before the tribunal.

9.18.5 The president's alternate shall be appointed by Council from outside the membership of the Appeals Board after the appointment of the President of the Appeals Board and the president's alternate shall have the same qualification as the president.

9.18.6 The Council shall establish the rules and procedures which govern:
(I) the operations of the Board,

(ii) the appointment and remuneration of its members,

(iii) the functions of the president's alternate,

(iv) the establishment of the Secretariat of the Board,

(v) the co-opting of members to the Appeals Board, and

(vi) any other relevant matter.

9.19 APPENDIX:RULES OF UNIVERSITY APPEALS BOARD

9.19.1 Secretariat
A secretariat shall be set up for the facilitation of the work of the Appeals Board and ensure that the work of the Appeal Board runs efficiently.
The Secretariat shall be staffed with

(I) legal counsel or a representative

(ii) an administrative secretary and other officers that may be appointed by the University on the advice of the legal counsel
The Secretariat shall formulate procedural rules and guidelines to guide the work of the Appeals Board.

9.19.2 Membership
(I) The Appeals Board shall be composed of five (5) persons appointed by Council as follows:

(a) a president who is a retired justice of the Supreme Court or a lawyer qualified to be so appointed,

(b) two lawyers of at least ten (10) years standing at the Bar, one of whom is a woman,

(c) two non-lawyers who are persons of high moral integrity , one of whom is a woman,

(ii) the president's alternate who shall have the same qualification as the president shall be appointed by Council after the appointment of the president of the Appeal's Board,

(iii) competent external members may also be nominated by the members to serve on the Board as ex-officio members, or to act as technical advisers,

(iv) each appeal shall be heard and determined by a panel comprising of the President of the Appeals Board or the President's alternate and two (2) other members,

(v) a panel shall be constituted by the President and in his or absence, the president's alternate.

9.19.3 Term of Office
Members of the Board shall serve for a term of three (3) years, after which they can be nominated to serve for a further three (3) year term.

9.19.4 Remuneration
Members of the Board shall be paid allowances that Council may determine.

9.19.5 Jurisdiction
The Appeals Board shall hear and determine the following matters on appeal

(I) acts or omissions in contravention of the University Act, 2011 (Act 828) or the Statutes of the University

(ii) breach of employment contracts by the University

(iii) the issues on promotion of persons duly employed by the University.

(iv) grievances by students against the University on matters related to welfare and discipline or

(v) any other matter or dispute referred to the Appeals Board by the Council.

9.19.5.1Right to representation
An appellant shall have the right to representation by counsel.

9.19.5.2Filing of Appeal

(a) Any member of the University community who is dissatisfied with any decision taken against him shall file an appeal with the Board.
(b) The Appellant shall lodge with the Secretariat/Registrar's Office a written Notice of Appeal (Appendix A) (in duplicate) together with supporting documents within fourteen (14) days of the date of the decision. Appellant may file an application to the Secretariat for extension of time. Each request for an extension of time to file an appeal will be considered on its merits.

© All appeal documents must be lodged at the Secretariat of the Board/Registrar's Office.

(d) The Secretariat/Registrar's Office will forward a copy of the Notice of Appeal to the body or person or entity whose decision is being appealed against.

(e) The Board may conduct oral hearings with the Appellant and the Respondent

(f) The Board may take testimonies of other relevant persons and witnesses, where available and review the evidence.

(g) The Board may conduct its own investigations into the matter, in addition to considering the written and oral testimonies of the parties.

(h) A decision will be taken after careful review of the circumstances, evidence adduced, statements and all other relevant information before the Board. A simple majority is required to make a decision.

(I) Any dissenting opinion among the Board members shall be recorded together with the reasons for the dissent.

(j) The decision of the Appeals Board is final.

9.19.5.3Withdrawal of a filed complaint
An Appellant may withdraw a case filed before the Appeals Board any time after filing and during the process of the investigation. In such a case the Appellant shall state in writing the reasons for withdrawal of the complaint and append his/her signature to the statement.

9.19.5.4Complaints against a member of the Board
If a complaint is made against a member of the Appeals Board and it is found to be credible, he or she shall not be part of any of the processes of the Board relating to the investigation of complaint.

9.19.5.6 Decision-making
The appeal procedure shall be completed as promptly as possible and not later than sixty (60) working days of the date the Notice of Appeal was filed.

ASUS

UNIVERSITY
EXAMINATIONS

10. 0 UNIVERSITY EXAMINATIONS

Instructions to Candidates

10.1 A candidate for a University Examination must have followed the approved course as a student over the required period, and must have registered for the examination.

10.2 Entry to the Examination shall be by registration and shall be duly endorsed by the Head(s) of Department and submitted to the Senior Assistant Registrar, Academic Affairs not later than six weeks after the commencement of the semester.

10.3 A candidate shall not be admitted to a University Examination if he or she:

(I) has not been entered for that particular paper as in Section 10.2;

(ii) has audited the course for which the examination has been set;

(iii) owes fees to the University or its Hostels;

(iv) is under suspension or has been dismissed from the University.

10.4. It shall be the duty of the candidate to consult the daily time-table (to be made available at least twenty-four (24) hours in advance) in order to ascertain the day and time of examination papers that he or she is registered to sit. The candidate is expected to be available at the appointed place at least thirty (30) minutes before the examination is scheduled to begin.

10.5 A candidate shall be refused admission to a UHAS Examination if he or she reports to the examination venue more than fifteen minutes after the actual commencement of the examination.

10.6 (i) It shall be each candidate's individual responsibility to provide functional and adequate writing implements and equipment, including pen, pencil, calculator, straight-edge, compass, correction fluid, and an eraser as needed.

(ii) Pre-programmed or programmable calculators are strictly prohibited. Use or custody of unauthorised equipment or mobile phones is sanctionable as an academic offence.

(iii) It is the candidate's responsibility to ensure that the correct question paper has been provided, along with other materials needed for the examination, and to verify that the copy of the question paper(s) provided complete, legible, and satisfactory in every respect – before the call to start work.

(iv) As per Section 11.2.4 concerning students with special needs, it is the individual candidate's responsibility each semester to submit in writing to the Registrar a record of his or her anticipated examinations and requirements, immediately upon the production of the Examination Registration Lists by the Heads of Department. The candidate thereby shall allow adequate time for the University to make arrangements to ensure wheelchair access to examination venues, brailing of question papers, or other specified assistance to be provided.

·An examination candidate shall not bring to the Examination Centre or to the wash-room of the Examination Centre or in the immediate vicinity of the Examination Centre any book, paper, written or digitalized information or cellular/mobile phones or other unauthorised material. No such material shall be deposited at the entrance to the Examination Room or in the washroom or in the immediate vicinity of the Examination Centre.

10.7.1 No student shall enter the Examination Room until invited or called by the Invigilation staff.

(I) Any candidate who is seen with lecture

notes or book or cellular/mobile phone or any unauthorised calculator or material in the Examination Centre or in the immediate vicinity of the Examination Centre before the commencement of the examination shall be deemed to have committed an academic offence, and shall be banned from the examination and awarded a grade X.

(ii) A candidate shall uphold the highest standard of civility and courtesy in a UHAS examination centre. A candidate who flouts the instruction(s) of a Chief Invigilator or Invigilator or who demonstrates misconduct in any manner to an examination official at an examination centre, thereby commits an academic offence and may be liable to allegations of further civil or criminal violations. Such a candidate shall be banned from the examination venue and awarded a grade X.

(iii) A candidate who is suspected of hiding unauthorised material on his or her person may be asked by the invigilator to submit to a body search. Refusal to submit to a body search is tantamount to misconduct. It is also an offence to destroy or to attempt tampering with evidence of unauthorized material.

(iv) For the purpose of identification by the Chief Invigilator or assisting Invigilator, an examination candidate shall carry a valid student identity card which shall be placed on the examination table and remain available for inspection throughout the examination exercise.

The Chief Invigilator presiding at an Examination Centre shall reserve the right to refuse entry or to expel any candidate who is without a valid identity card and who is unable or refuses to present the card upon request.

(v) A candidate who tries to conceal his/her identity by wilfully writing the wrong index number on the answer booklet as against the one signed on the Examination Attendance Sheet commits an academic offence.

(vi) A candidate who signs the Attendance Sheet and fails to submit a paper, or submits an unidentified or defaced paper, commits an academic offence. A candidate who wilfully or negligently writes an illegible ID number, or an incorrect ID number on the front or anywhere throughout the answer booklet(s) submitted for a mark, commits an academic offence.

10.8 No communication between candidates is permitted in the examination hall.

(I) Candidates shall not pass or attempt to pass any information or instrument between each other during an examination;

(ii) Candidates shall not copy or attempt to copy from another, nor aid and assist in such copying.

(iii) A candidate shall not disturb or distract any other candidate during an examination.

(iv) Candidates may attract the attention of an Invigilator by raising their hands.

10.9 Smoking or drinking of alcoholic beverages is not allowed in the Examination Room.

10.10 Candidates may leave the examination room temporarily only with the expressed permission of the Invigilator. In such cases, the Invigilator will be required to ensure that a candidate does not carry on his or her person any unauthorised material. A candidate who is allowed to leave the Examination Room temporarily will be accompanied while outside the examination room by an Invigilation Attendant designated by the Invigilator.

10.11 A candidate who finishes an examination ahead of the prescribed time may leave the Examination Room after surrendering his or her answer booklets, but not earlier than thirty minutes from the commencement of the examination. The candidate shall not be allowed to return to the Examination Room.

10.12 (I) At the end of each examination, candidates should ensure that they do not take away any answer books, whether used or unused, from the Hall.

(ii) Chief Invigilators reserve the right to retain

other materials used by the candidates after they have left the Hall, including questions papers.

10.13 Candidates should not in any way mutilate or interfere with the stapling or material integrity of the answer books. Any complaints about the answer books should be brought to the attention of the Invigilator.

1.14 A candidate who fails to be present at an examination without any satisfactory reason and without prior written permission of the Registrar shall be awarded a grade X. The award of grade X in a required paper means failure in that paper. The following shall not normally be accepted as reasons for being absent from any paper at a University Examination:

(i) misreading the time-table

(ii) forgetting or remaining ignorant of the correct date and time of an examination

(iii) inability to locate the examination venue in sufficient time to be seated without violating Section 10.5

(iv) inability to rouse oneself from sleep in time for the examination

(v) failure to find transport

(vii) pregnancy

10.15 A breach of any of the foregoing regulations made for the conduct of University Examinations may attract one or more of the following sanctions and any other sanction in the Statutes of the University:

(i) a reprimand

(ii) loss of marks

(iii) cancellation of a paper (in which case zero shall be substituted for the mark earned)

(iv) withholding of results for a period of time

(v) award of grade X or Z

10.16 Further to 10.15, a grade Z leading to failure in the entire semester's examination, shall be awarded wherever it is established that a candidate had attempted to gain an unfair advantage in an examination be it in a Principal Subject or an Ancillary or any other paper. Further sanctions may include:

(i) being barred from a University Examination for a stated period

(ii) being barred from a University Examination indefinitely

(iii) suspension from the University

(iv) expulsion from the University

10.17 Provisional results of University Examinations shall be posted on the University notice boards and on the MIS web on the University's website www.uhas.edu.gh. It shall be the responsibility of the candidate to consult the notice boards and the MIS web portal for the provisional results of any examination taken. Alternatively, the candidate may write to the Director of Academic Affairs to enquire about his/her results, for which purpose he may provide a stamped addressed envelope.

10.18 A candidate who is not satisfied with the results of a University Examination may request a review by submission of an application to the Registrar. The applicant should retain evidence of having paid the review fee which shall be determined at not less than three times the normal Examination Fee.

10.19 An application for a review of examination results shall be submitted to the Registrar not later than twenty-one (21) days after the release of the said results as approved by the Board of Examiners, and shall include grounds for the review, such as a basis for suspicion that malfeasance, negligence, discrimination, or unfairness influenced determination of the initial grade.

10.20 An application entered on a candidate's behalf by a person other than the aggrieved candidate shall not be entertained.

10.21 No action shall be taken on an application which is submitted and pre-paid outside the time stipulated in 10.19.

10.22 If it emerges that a complaint for review is frivolous or ill-motivated, the Board of Examiners may prescribe further sanctions which may include barring the complainant from taking a University Examination for a stated period or an indefinite period.

10.23 The Board of Examiners may authorise the Registrar to amend the results as released in the light of an examination review.

10.24 No application whatsoever for review of a grade shall be entertained later than five (5) years after the latest date of registration for the examination in question.

10.25 Examination Malpractices and Offences

10.25.1 Examination offences shall be understood to include any attempt on the part of a candidate to gain an unfair advantage, and any breach of the Examination Regulations and Instructions to candidates including but not limited to:

I. refusal on the part of a candidate to occupy an assigned place in an Examination Room,

ii. any form of communication with another candidate, possession of a book, paper or written information of any kind except as required by the rules of a particular examination,

iii. smoking or imbibing any illegal substance,

iv. leaving an Examination Room without permission of the Invigilator, or

v. refusal to follow instructions

vi. attempting to bully or threaten or manipulate Invigilation personnel

vii. attempting to misrepresent candidate's identification on exam materials

10.25.2 The Chief Invigilator or any Examiner shall report to the Registrar as soon as practicable any instance of a breach of Examination Regulations.

(a) On the advice of the Registrar, the Pro Vice-Chancellor shall constitute an Inter-School Committee on Examination Malpractice to investigate all examination offences that have come to attention.

(b) In respect of offences occurring outside the precincts of an Examination Room, the Dean of School or Warden shall cause an enquiry to be made into any reports that reach him/her and submit his findings to the Registrar.

10.25.3 The Joint Board of Examiners shall review all reports received in connection with an examination malpractice or an offence. On the basis of its review, the relevant Board of Examiners may recommend imposing a sanction that involves loss of marks in a particular paper. A grade of Z shall be awarded wherever it is established that a candidate had attempted to gain an unfair advantage in an examination be it in a Principal Subject or an Ancillary or any other paper or has misconducted himself or herself during an examination exercise. Such a candidate may be debarred from taking a University Examination for a stated period, or indefinitely, or expelled from the University.

10.25.4In all instances of examination malpractices or offences, a formal report from the Joint Board of Examiners shall be made to the Academic Board. The Academic Board may review all such reported cases and may determine sanctions as it deems fit.

UNIVERSITY EXAMINATION

STUDENT FACILITIES
AND SOCIETIES

11. STUDENT FACILITIES AND SOCIETIES

11.1 ACCOMMODATION

Hostels are available for students and all students are encouraged to take up residency in them. All queries about entitlements to accommodation with respect to quality, furnishings and services, shall be addressed to the Registrar.

11.2 STUDENT SERVICES AND ASSOCIATIONS

11.2.1 Students' Representative Council (SRC): The Students' Representative Council is concerned with all aspects of the University students' interests and welfare. It co-ordinates the activities of the academic, cultural, religious, political and recreational clubs and societies, provides a link with outside organizations. Its officers are elected annually by a ballot of all students. Students registered at the university are automatically members of the SRC, which levies direct income via compulsory membership dues to finance its programmes and activities. The SRC is a constituent organization of the National Union of Ghana Students (NUGS), which provides a focal point for all aspects of student activities nationally and internationally.

(I) The SRC has representation on the Council of the University, on University Boards and Committees which deal with students' welfare.

(ii) Board and committee chairpersons shall reserve their right to judge when it is appropriate for student representatives to adjourn themselves for periods of time while Senior Members or management conduct reserve business or to address academically confidential topics.

11.2.2 Sports: Sporting activities of the University will be planned and conducted so as to ensure a good balance between academic work and extra-curricular leisure.

11.2.3 Health Services: Health Care will be available to students at the Regional Hospital, Ho. All fresh students will be given a thorough medical examination soon after the commencement of their first semester.

11.2.4 Office of Students with Special Needs: The University of Health and Allied Science is committed to a policy of equal opportunity in education and to ensuring that students with disabilities have as complete and equitable access to all facets of University life as can be reasonably provided. The University has taken steps to ensure that no student with any form of disability is disadvantaged in the pursuit of academic work.

All students with special needs who desire such services shall register themselves through the Office of the Registrar from the outset of their UHAS programmes of study.

11.2.5 Extra-curricular activities on Campus: There is always a lot to do and see before and after lectures. Students are encouraged to form clubs and associations. These organisations must be registered with the University and must have a senior member as patron.

11.2.6 Refectory: Meal service is provided by various restaurateurs on the hostel premises.

11.2.7 Internet Facilities: Internet facilities are available in the Computer Laboratory, the Library, and the Hostel.

Sexual HARASSMENT POLICY

INTRODUCTION

The UNIVERSITY OF HEALTH AND ALLIED SCIENCES is committed to an equal opportunities policy as outlined it its Mission Statement. This means that all individuals working and studying at the University are treated fairly and equally, regardless of sex, age, ethnicity, colour, religion and creed.

The University believes all members of the university community have the right to a workplace free from exploitation, harassment, discrimination or any other form of hindrance to the effective execution of their duties. The University Of Health and Allied Sciences envisions itself as a University to sustain a pre-eminent research and practically-oriented health educational institution dedicated to community service.

The University of Health and Allied Sciences adheres to the following Sexual Harassment Policy that applies to all members of the University staff, lecturers, students, contracted workers, administrators and University guests. The University of Health and Allied Sciences abhors sexual harassment and will take steps to ensure that it does not occur. If it does, however, the victims should be free to seek redress without fear of reprisal. This document governs the University's responses in the events of a complaint of sexual harassment.

DEFINITIONS
SEXUAL HARASSMENT

Sexual harassment occurs within a situation of unequal power between parties and, therefore, any policy must consider the power inequities within which any form of harassment is alleged to have occurred.

Sexual Harassment has been defined as:

Unwelcome sexual advances, request for sexual favours and other verbal or physical conduct of a sexual nature, whether on a one-time basis or a series of incidents that might cause offense, humiliation, awkwardness or embarrassment, or that might reasonably be conceived as placing a condition of a sexual nature on employment, opportunity for promotion, grades, etc (AWLA 2003:10)

Sexual Harassment can be considered as a continuum from unwanted sexual advances to rape. Any non-consensual sexual conduct is an offence under this policy. Sexual harassment includes, but is not limited to the following:

* Verbal, physical, written, or pictorial communication relating to gender or sex which has the purpose or effect of unreasonable interference with an individual's performance or which creates a hostile, offensive, or intimidating atmosphere for the recipient.

* Unwelcome and irrelevant comments, references gestures or other forms of personal attention which are inappropriate to the academic, employment, or residential setting- for example, the classroom, hostel, or office- and which may reasonably be perceived as sexual overtures or denigration.

* A request for sexual favours when submission to, or rejection of such a request might reasonably be viewed as a basis for evaluative decision affecting an individual's future.

* Sexual imposition that is non-consensual touching.

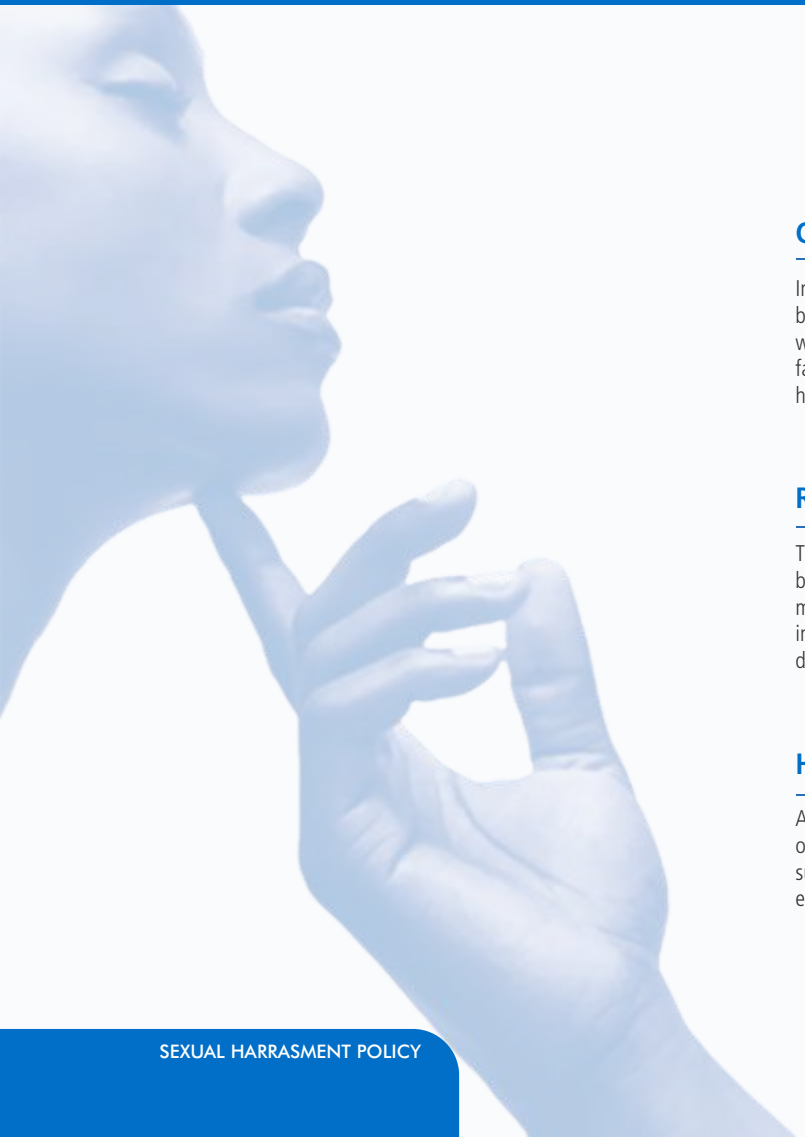
* Abuses of power relations such that individuals receive unfair treatment based on gender or sexuality.

* Threat or coercion of sexual relations; sexual contact which is not freely agreed to by both parties, including rape.

It should be understood that many of the above terms are subject to interpretation. While overt forms of sexual harassment shall usually be obvious, more subtle forms may be difficult to recognize. Perpetrators may not realize that their behavior is "unwelcome" or inappropriate. Conduct which leads to the harassment of another person is not acceptable and shall render the individual responsible liable to disciplinary action.

CONSENT

Consent is the act of agreeing to engage in specific sexual conduct. In order for consent to be valid, both parties must have unimpaired judgment and a shared understanding of the nature of act to which they are consenting, including safe sex practices. Silence does not mean consent. If at any time consent is withdrawn, the conduct must stop immediately. Consent here excludes sexual relations between individuals of unequal power relations which provides avenues for the receipt of benefits.



CONSENSUAL INTIMATE RELATIONSHIP

Intimate sexual relations between senior members and students or between senior members and staffs or any other category of persons where one party is in a supervisory position over the other are not favoured by the University since they raise concerns about sexual harassment and conflict of interest.

RETALIATION

The Sexual Harassment Policy is designed to ensure that retaliation for bringing a case will not occur. The committee is charged with maintaining confidentiality at all times and in protecting all parties involved from retribution. Unfounded or frivolous charges will be discouraged.

HOSTILE ENVIRONMENT

A hostile environment is one that a reasonable person would find offensive or abusive and one that the particular person who is the subject of the harassment perceives to be offensive or abusive. A hostile environment is determined by looking at all the circumstances,

including:

* Frequency of the allegedly harassing conduct

* Severity of the allegedly harassing conduct

* Whether such conduct interferes with an employee's work performance, or with a student's academic performance or the full enjoyment of University programmes or services.

* Whether such conduct has the effect of emphasizing the gender or sexuality in a manner offensive to a reasonable person.

* Whether such conduct has the effect of creating an intimidating or offensive environment in the workplace or inside or outside the classroom.

* Whether such conduct has been brought to the alleged perpetrator by the alleged victim as been unwelcome and offensive.

OFFENCE

Any non-consensual sexual conduct is an offence. Examples of offence include:

* Sexual Harassment – any unwanted sexual attention including, but not limited to sexual threatening or offensive behavior.

* Sexual Imposition – non-consensual sexual touching.

* Sexual Assault – a non-consensual sexual act including, but not limited to unwelcome kissing of lips, mouth, breast, or other body parts, touching of breast, chest, buttocks, thighs, vagina, penis or their body part other than under a medically necessary procedure and vaginal penetration, anal penetration and oral sex. Penetration, however slight, includes the insertion of objects or part or part of the body.

It is important to note that sexual harassment offences may be:

* Verbal – including unwelcome remarks, cat calls, suggestions and propositions, malicious gossip, jokes and banter based on sex, race, sexual orientation or gender or songs.

* Non-Verbal – offensive literature or pictures, graffiti, wolf whistle, mode of dressing.

* Physical – including unnecessary touching, gesture or assault.

THE POLICY

The University of Health and Allied Sciences is committed to a working and learning environment that is free of discrimination or intimidation. It abhors any of the activities spelt out in the above of this Harassment Policy section and shall take steps to ensure that they do not occur. Any form of intimidation, abuse or harassment based on gender is contrary to the ideals of the University and jeopardizes the integrity of the University community. All students, staffs, visitors, contractors and persons acting on behalf of the University shall respect the rights of others and shall refrain from any activity that corresponds with those described in this document. The University takes a serious view of sexual harassment and such behavior may result in disciplinary action.

Individuals shall be held personally accountable for their actions and behavior in the event of complaints of sexual harassment against them.

The University shall follow the procedure outlined below in dealing with complaints and appeals against decisions in connection with complaints.

All Heads of Section, Departments, Deans, and Directors, shall be responsible for eliminating sexual harassment, and they shall report complaints or any observation they may have made which they believe constitute sexual harassment to the Chair of the Sexual Harassment Committee for further action.

PROCEDURE

Any student or employee, who perceives herself/himself to have been sexually harassed or to have been subjected to retaliation following a sexual harassment incident, must do the following in order to protect his or her rights:

The complainant can follow with the formal or informal procedure. Complainants are encouraged to use the informal procedures in the first instance. However, in certain cases, the formal procedure is strongly recommended.

INFORMAL APPROACH

A student or employee, who feels that he/she has been a victim of sexual harassment, is encouraged not to ignore the situation or the offending person.

In the first instance, the recipient of the harassment should ask the person causing the harassment to stop the harassing behavior. If this is not possible for any reason, or the harassment continues, or if it stops but the recipient feels that he/she would like advice or support in order to protect his/her rights, he or she should not hesitate to follow the steps outlined below:

WHAT TO DO

The complainant, with or without an agent or person offering the complainant emotional support, may contact any of the following persons or offices where a form will be completed and where there is

trained personnel to handle the complaint:

a. Designated Counselors' in the University

b. A Hall/Hostel Tutor

c. Either the Assistant Registrar or the Dean of Students

d. Any member of the Sexual Harassment Committee

e. Deans or Faculty Officers

f. Designated contact person(s) of the proposed Gender Desk/The Sexual Harassment Committee Officer.

CONCERNS BROUGHT TO THE CONTACT PERSON SHALL BE HELD IN THE STRICTEST CONFIDENCE

These individuals named above shall guide the complainant through the best process for resolving the problem. They shall listen and offer advice. Depending on the nature of the complaint, the contact person shall talk to the alleged perpetrator (offender), or bring the two parties together for mediation.

POSSIBLE ACTIONS THAT MAY RESULT FROM THE CONSULTATION SHALL INCLUDE:

a. The recipient of the action confronting the offender about what they did;

b. Having the contact person(s) talk to the offender;

c. If the offender is employed by the University, having the contact person(s) or a members of the Sexual Harassment Committee advise or assist in an appropriate intervention;

d. Taking no further action.

SAFETY OF PARTIES

If the immediate safety of the parties involved is at stake, the contact person(s) shall inform a member of the Sexual Harassment Committee or one of the above names contact persons, who shall work out the appropriate means to address the safety of the complainant. This may include visiting a clinic/ hospital or the police station.

If a complaint cannot be resolved through the above options, or if, in the course of the informal procedure, the alleged offender is not cooperative, then the formal procedure of this document is available.

FORMAL PROCEDURE

The formal procedure shall usually be embarked upon in the following instances:

a. Where the alleged offender does not cooperate in the informal procedure.

b. Where the alleged offender has several complaints against him/her.

c. Where the immediate safety of the parties involved is at stake.

d. Where informal mediation does not appear to stop the harassment.

e. Where the following types of harassment have occurred:

. Sexual assault

. Threat or coercion of sexual relation

. Sexual contact which is not freely agreed to by both parties

. Sex that may appear consensual but reflects unequal power relations and which provides avenues for the receipt of benefit, (such as sex or sexual contact between a Head of Department and a subordinate).

GUIDELINES

The following guidelines shall apply:

. The complainant shall formally request to the Sexual Harassment Committee to take further action.

. The Sexual Harassment Committee shall notify the alleged offender that the matter is being taken further, and that it may result in disciplinary action.

. The Sexual Harassment Committee shall as soon as possible, but not later than 14 working days from receiving a relevant request, initiate separate investigatory meetings with the complainant and the alleged offender, together with their agents (if any), to attempt to resolve the matter, unless both the complainant and the alleged offender agree to a joint meeting being convened.

. The Sexual Harassment Committee shall, within seven days of the close of hearing, advise the complainant and the alleged offender in writing of the outcome of the investigations, including any recommendations made or sanctions imposed.

APPEALS PROCEDURE

In the event that the complainant or the alleged offender is aggrieved with the outcome of the investigations and / or the action to be taken, he/she has a right to appeal to be exercised within seven (7) days. The Vice-Chancellor shall, as soon as possible but not later than twenty one (21) working days, review the case and render a decision. In reviewing the case, the Vice-Chancellor, as the final arbiter, shall call for such information as he/ she shall deem necessary.

SANCTIONS

Sanctions that may be imposed by the Sexual Harassment Committee and/or, the Vice-Chancellor shall include but are not limited to the following:

. Public apology

. Mediation

. Relocation of the offender to another Department/Section (under no circumstances should the complainant be relocated).

. Suspension

. Expulsion

. Referral to the appropriate law enforcement body

. Termination of employment

USE OF NARCOTIC DRUGS

It shall be an offence for Junior Members to cultivate, posses, use or peddle narcotics and other drugs as listed in the Drug and Pharmacy Act, 1961 (act 64). THE SANCTION FOR THIS OFFENCE IS DISMISSAL.

PHARMACY AND DRUGS ACT, 1961 (ACT 64)

PART II- NARCOTIC DRUGS

1. Indian Hemp

2. Coca leaves, cocaine (including synthetic cocaine) and ecgoinine and their respective salts, the esters of ecgonine and their respective salts, any solution or dilution of cocaine or its salts in an inert substance (whether liquid or solid) containing any proportion of cocaine, and any preparation (not being such a solution or dilution as aforesaid) containing not less than one tenth per cent of cocaine or any proportion of ecgonine.

3. Any product obtained from any of the ecgonine alkaloids of the coca leaf, not being a product which, on the 13th July, 1931, has been used for medicinal or scientific purposes.

4. Raw opium. Medicinal opium and opium prepared for smoking.

5. Any product obtained from any of the phenanthrene alkaloids of opium, not being a product which on the 13th July, 1931, was being used for medical or scientific purposes.

6. Morphine and its salts, and any solution or dilution of morphine or its salts in an inert substance whether liquid or solid containing any proportion of morphine, and any preparation admixture, extract or other substance (not being such a solution or dilution as aforesaid) containing not less than one-fifth of one per cent of morphine.

UNIVERSITY OF HEALTH
AND ALLIED SCIENCE, HO

MATRICULATION OATH

I,……., having become an "Alumnus" of the University of Health and Allied Sciences, do hereby affirm that I shall be faithful and loyal to the UHAS Alumni Association.

I shall do my best to lift up the Association and make it vibrant, as long as it depends upon me.

I promise to contribute either in cash or in kind to enliven the Association, and raise the name and stature of the University.

I shall refuse to accept any suggestion or engage in any act that shall bring the name of the Alumni Association and the University into disrepute.

So help me God.

UNIVERSITY OF HEALTH AND ALLIED SCIENCES ANTHEM

1. UHAS arise and shine
God's glory 's dawn on you
Execute your duties well to make your nation strong

Chorus:
Arise! Great giant
And shine for health and development
God bless UHAS
Yes great is U ..... HAS

2. The world will hear of you
With speed to aid they come
Move up to higher grounds with knowledge in excellence

Chorus:
Arise! Great giant
And shine for health and development
God bless UHAS
Yes great is U ..... HAS

3. UHAS here we have come
Our Alma-mata dear
With gratefull hearts we come
We'll love and cherish you

Chorus:
Arise! Great giant
And shine for health and development
God bless UHAS
Yes great is U ..... HAS

Composed By:
PROF. (MRS.) ESI AWUAH

AMENDMENT OF PROVISIONS IN THE HANDBOOK

The University reserves the right to make any amendments in its Calendar without prior notice.

GENERAL INFORMATION

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P. M. B 31, Ho, Ghana

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Tel: +233(0) 362 190 942

E-mail: info@uhas.edu.gh
Facebook: facebook.com/uhasGhana

OVERSEAS ADDRESS:

The Overseas Representative
Universities of Ghana Office
321 City Road, London, ECIV ILJ,
England

Tel: 44 (0) 207 - 2787 - 413
Fax: 44 (0) 207 - 7135 - 776
E-mail: ugoouk@aol.com

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Academic Year – August to July
Language of Instruction – English
Solicitors– Vacant
Bankers– Ghana Commercial Bank,
Ho Main Branch, Ho, Ghana
External Auditors – Vacant