

CONFIDENTIAL

UNIVERSITY OF HEALTH AND ALLIED SCIENCES

ACADEMIC STAFF APPLICATION FORM

APPLICATION FOR APPOINTMENT AS
Position sought

IN THE DEPARTMENT/ SCHOOL/INSTITUTE OF
.....

This form is to be completed and returned to the Registrar, University of Health and Allied Sciences, PMB 31, Ho or by email at applications@uhas.edu.gh along with updated curriculum vitae, copies of certificates and transcripts of applicant

1. PERSONAL PARTICULARS:

Title: Prof./Dr./Mr./Mrs./Ms/ (Underline as appropriate)

Surname (BLOCK LETTERS):

First/Other Names.....

Address in full:
.....

Email Telephone No

Nationality..... Home Town

Nationality at birth (if different)

Former names (if any)

Surname at birth (if different)

Date and place of birth

Marital Status..... Number of Children.....

Sons(number)..... aged respectively

Daughters (number)..... aged respectively

2. EDUCATION

(i) Where educated: Secondary Schools/Tertiary Institutions/Universities with dates

(ii) Particulars of qualifications (university awards, indicating class of degree, distinction etc and giving the date and place of award).

3. DETAILS OF GRADUATE PROGRAMME

(i) Course Work

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(ii) Research Area:

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.....
.....

(Use additional sheet if necessary)

4. PRESENT APPOINTMENT

Name of Institution/Organization:

Positions held indicating dates:

(i)
(ii)
(iii)
(iv)

Details of emoluments:.....

(i) Basic salary in your present position

(ii) Allowances.....

(iii) Others.....

5. PREVIOUS EMPLOYMENT

Organisation, Dates Worked and Position Held

(i)

.....

(ii)

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(iii)

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(v)

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6. TEACHING EXPERIENCE

Institution	Dates	Full/Part Time	Subjects Taught and at what Level

7. LIST OF PUBLICATIONS (All references cited must be exact and complete)

BOOKS (Please indicate publisher and date of publication)

(i)

ii)

- (iii)
- (iv)
- (v)
- (vi)
(use extra sheets if necessary)

ARTICLES (in refereed journals indicating name of Journal, date and pages)

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi)
(use extra sheets if necessary)

OTHERS (including unpublished papers accepted for publication in refereed journals etc; evidence of acceptance to be provided)

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi).....
(Use extra sheet if necessary)

NOTE: PDF COPIES OF FILES SHOULD BE EMAILED TO applications@uhas.edu.gh

8. A brief statement indicating areas of special academic interest and research projects the candidate proposes to embark upon during the next few years.

9. Contact Information of three Referees (*at least two should be people who have taught the candidate or under whom the candidate has worked in the academic field. For Senior Lectureship and above, referees may be persons with whom the candidate has worked*).

- (i)
- (ii)
-
- (iii)
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Candidates are advised to request referees to respond promptly to enquiries when made.

10. GENERAL

(i) Names of learned or professional associations of which the candidate is a member.

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(ii) Extra-curricular activities in which the candidate is interested.

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(iii) If engaged, how soon after notification of selection could the candidate assume duty?

.....

11. The space below may be used for any additional details you may wish to provide.

Signature of Applicant..... Date.....