**Embedding implementation research in immunization programmes in Ghana through mainstream institutionalized learning and mentorship (MAINSTREAM, GHANA)**

**Sub-Grant Research Teams**

**APLLICATION FORM (TEMPLATE)**

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| **SECTION A: BACKGROUND INFORMATION** |
| 1. Name of lead applicant organization/institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Type of lead applicant (e.g. NGO, university, etc): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Name of implementing partner institution/organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Type of implementing partner institution/organization: (e.g. MOH, EPI, GHS etc): \_\_\_\_\_\_\_\_\_\_\_
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| **SECTION B: INSTITUTION/ORGANIZATION CAPACITY** |
| Describe your institution/organization (in-house capacity) and its activities. (**word limit: 300**) |
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| **SECTION C: PROJECT OVERVIEW** |
| Describe the project overview including objectives, justification, location, and primary and secondary outcomes. (**word limit: 400**) |
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| **SECTION D: PROJECT CONTEXT** |
| Describe context of your implementation research and relevance to the current immunization-related epidemiological, process/programmatic policy and strategy goals. (**word limit: 500**)  |
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| **SECTION E: PROJECT TEAM COMPOSITION** |
| *Describe your Team Structure and their role in the study\*. (****word limit: 400****)****NOTE:*** *Information about the qualifications and expertise of the key personnel involved in the project, including immunization program implementers (e.g. Principal Investigator PI, Co-PI, Co-PI implementer, Operation Manager, Finance Manager, etc.). Clarify the specific roles and responsibilities of the PI and Co-PI, as well as how you plan to collaborate and ensure that research findings and recommendations are integrated into actionable implementation strategies. Multi-disciplinary teams are encouraged.* |
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*\*Optional: Table or Organogram could be added*

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| **SECTION F: RESEARCH METHODOLOGY** |
| *Project methodology including strategies (methods/approaches), study design, study population/sample size, tool, intervention package (if any), workplan and deliverables\*. (****word limit: 1000****)* |
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*\*Optional: Theory of change/Conceptual framework/Logical framework could be added*

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| **SECTION G: MENTORSHIP NEEDS** |
| What specific capacities does your Research team hope to develop, and what support do you anticipate you might need from the mentor institute to achieve these goals? Please detail the type of support required, such as technical guidance or training sessions. *(****word limit: 300****)* |
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| **SECTION H: VALUE FOR MONEY AND SUSTAINABILITY STATEMENT** |
| Innovation, value for money and sustainability (***word limit: 500***) ***NOTE:*** *Demonstrate a balance between novel ideas and established, validated approaches, ensuring the project’s feasibility, robustness and how project offers valuable and original contributions to the field.* |
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**Research Budget Template (Attached as Separate File)**

**ITEMIZED BUDGET**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Activity/item** | **Qty.** | **Freq.** | **Unit (GHC)** | **Total (GHC)** | **Unit (US$)** | **Total (US$)** |
| **1** | **Kick-off stakeholder workshop** |   |   |   |   |  |  |
| a | Snack & water |  |  |  |  |  |  |
| b | Lunch |  |  |  |  |  |  |
| c | T&T for participants |  |  |  |  |  |  |
|  | **Sub-total A** |  |  |  |  |  |  |
| **2** | **Protocol development meetings** |  |  |  |  |  |  |
| a | Snack & water |  |  |  |  |  |  |
| b | Lunch |  |  |  |  |  |  |
| c | T&T for facilitators |  |  |  |  |  |  |
|  | **Sub-total B** |  |  |  |  |  |  |
| **3** | **Research tools development and testing** |  |  |  |  |  |  |
| a | Snack & water |  |  |  |  |  |  |
| b | Lunch |  |  |  |  |  |  |
|  | **Sub-total C** |  |  |  |  |  |  |
| **4** | **Data collection** |  |  |  |  |  |  |
| a | Per-diem for data collectors |  |  |  |  |  |  |
| b | Qualitative (as applicable) |  |  |  |  |  |  |
| c | Quantitative (as applicable) |  |  |  |  |  |  |
|  | **Sub-total D** |  |  |  |  |  |  |
| **5** | **Data management/analysis**  |  |  |  |  |  |  |
| a | Qualitative (as applicable) |  |  |  |  |  |  |
| b | Quantitative (as applicable) |  |  |  |  |  |  |
| c | **Sub-total E** |  |  |  |  |  |  |
|  | **Dissemination workshop** |  |  |  |  |  |  |
| a | Snack & water |  |  |  |  |  |  |
| b | Lunch |  |  |  |  |  |  |
| c | T&T for facilitators |  |  |  |  |  |  |
|  | **Sub-total F** |  |  |  |  |  |  |
| **6** | **Administrative cost** |  |  |  |  |  |  |
| a | Internet data (back-up) form virtual meetings |  |  |  |  |  |  |
| b | Airtime for communication |  |  |  |  |  |  |
| c | Stationery/supplies |  |  |  |  |  |  |
| d | UHAS REC ethical clearance (if applicable) |  |  |  |  |  |  |
| e | GHS/CHAG ERC clearance (if applicable) |  |  |  |  |  |  |
|  | **Sub-total F** |  |  |  |  |  |  |
|  | **GRAND TOTAL (A+B+C+D+E+F)** |  |  |  |  |  |  |

**Summary Budget**

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| --- | --- | --- | --- | --- |
| **SN** | **Item** | **Total Cost (USD$)** | **Total Cost (GHC)** | **% Share of Total Cost** |
| 1 | Direct project activities |  |  |  |
| 2 | Personnel cost |  |  |  |
| 3 | Meals/water |  |  |  |
| 4 | Travels/transportation |  |  |  |
| 5 | Accommodation cost |  |  |  |
| 6 | Administrative cost |  |  |  |
|  | **Total** |  |  |  |

**NOTE:** Indicate the exchange rate used including date and source

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| **BUDGET JUSTIFICATION**  |
| State a justification for the budget lines indicated in your project budget (***word limit: 300***). |
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